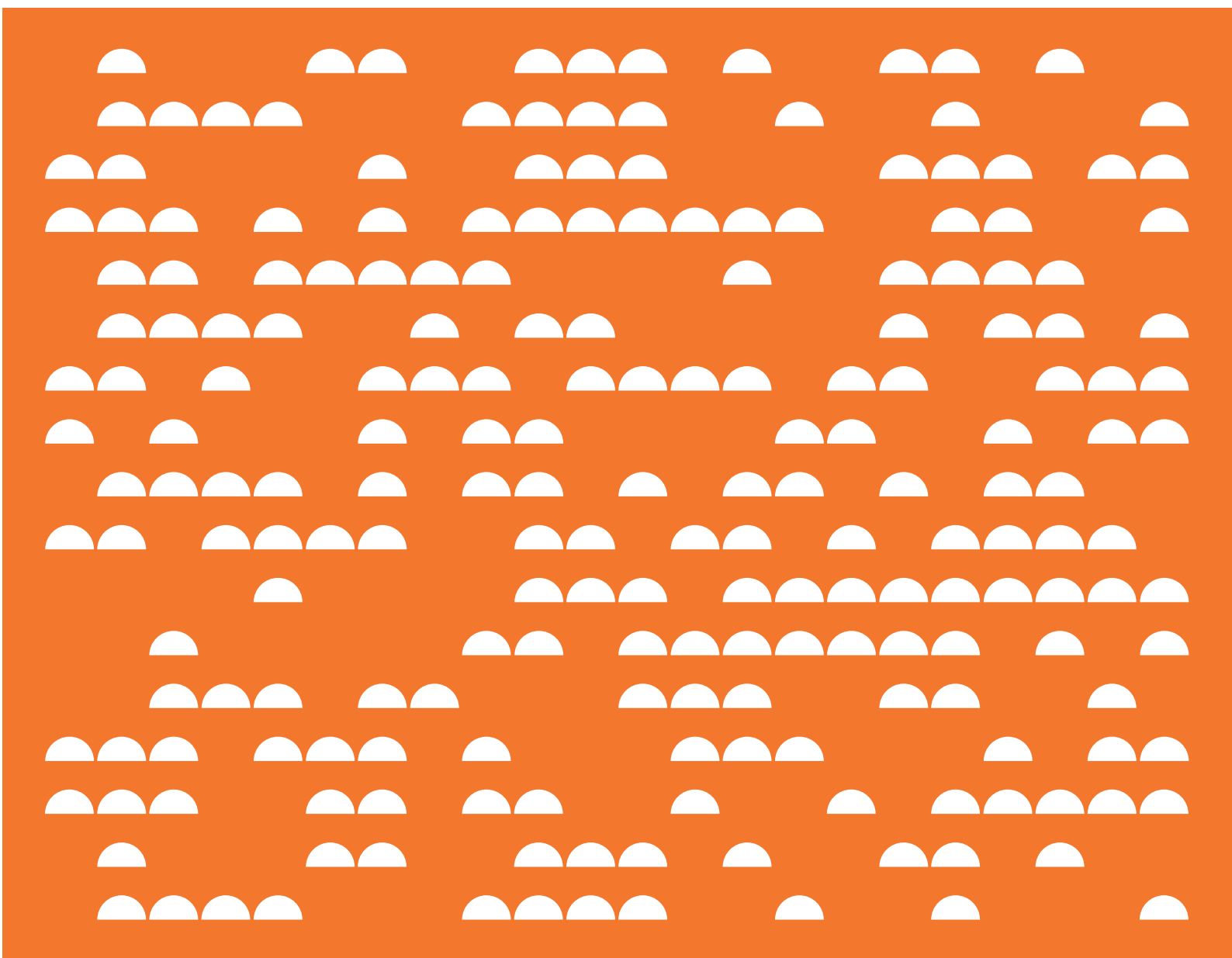


Collection and Sample Guide

2027 Graduate Outcomes Survey

November 2026 Collection



Contents

Contents	i
Summary points to note.....	iii
Checklist.....	1
1. Introduction and overview.....	2
1.1. Background and objectives	2
1.2. Summary timeline	2
1.3. Privacy provisions	4
1.4. Institutional support	4
1.5. Email domain.....	4
2. Target audience and sample provision.....	5
2.1. In-scope audience and reference period	5
2.1.1 Course completion date	6
2.2. Populating the Sample	6
2.2.1 TCSI template	7
2.2.2 Full population template	9
2.2.3 SRCVerify sample submission	12
2.3. Additional sample population	12
2.3.1 Late additions or updates	12
2.3.2 Additional populations	12
2.3.3 Using course majors for reporting	13
3. Data collection	14
3.1. The standard GOS instrument	14
3.2. Adding additional questions	14
3.2.1 Institutional specific items.....	14
3.2.2 Retired and/or syndicated items.....	15
4. Response maximisation	16
4.1. Basic principles	16
4.2. Institutional engagement.....	17
4.2.1 Guide to marketing the GOS.....	17
4.2.2 Pre-field awareness institution-branded letter or email.....	18
4.3. Engagement activity plan	18
4.4. Social media campaign.....	20
4.5. Institutional web presence.....	20
4.6. Standard QILT response maximisation activities.....	20
4.6.1 Email invitations and reminders	20
4.6.2 Whitelisting and spam mitigation.....	21
4.6.3 SMS.....	23
4.6.4 Telephone reminder calls.....	23
4.6.5 Incentivisation.....	23
4.7. Fee-for-service response maximisation activities	24
4.7.1 Additional SMS.....	24
4.7.2 Telephone non-response follow-up.....	24
5. Fieldwork monitoring.....	25
5.1. Liaison	25
5.2. Real-time reporting.....	25



6.	Deliverables	26
6.1.	Benchmarking data file.....	26
6.1.1	Universities Australia.....	26
6.1.2	Independent Higher Education Australia.....	26
6.2.	Institutional data file	26
6.3.	Tableau packaged workbooks	27
6.4.	Verbatim responses	27
6.5.	Student Contact file (Alumni)	27
Appendix A	Variables requiring institution attention in the sample return	28
Appendix B	Surveying on Majors	34
Appendix C	Exclusions from the GOS	40
Appendix D	Study area concordance.....	41

Summary points to note

Key release changes follow:

Version	Date published	Comment
1.0	10 August 2026	Original version released

Please note:

- **IMPORTANT:** We are continuing to trial sending email communications from a new domain during the 2027 GOS collection. Please ensure you read and follow the instructions outlined in Section 1.5 and Section 4.6.2.
- Please liaise with your IT team to ensure whitelisting is in place for goss@srcentre.com.au and goss@qilt.edu.au.
- Note if this is not completed, the delivery of the survey invitation and reminder emails to your graduates' institutional email accounts may be impacted.
- Complete the Participation and Additional Services (PASF) form that will be sent separately to you on **Monday 10 August 2026**. The first step is to confirm your institution's participation in the 2027 GOS – November collection using the PASF. This is your centralised place to provide contact information for your survey management staff, confirm participation in the collection and nominate additional fee-for-service activities.
- Guidance has been prepared to clarify the definition of and expectations of the in-scope audience (refer to Section 2.1).
- Guidance has been prepared to assist with populating the sample file (refer to Section 2.2).
- Please note the updated sample submission process for the 2027 GOS (refer to Section 2.2.3). This new process replaces the previous method of submitting files directly via the QILT Provider Portal SFX.
- Keeping to timelines for provision of sample means the project can go to field on time – otherwise one institution's delay impacts all others. There are a couple of points in time where late delivery can have significant downstream impacts on the delivery of the project:
 - To be included in the TCSI extract, institutions must have all course completion data into TCSI by **17:30 AEST Tuesday 25 August 2026**. If institutions have any issues getting data into TCSI before the deadline, they should consider using the full population template to supplement data from the TCSI extract.
 - Full population templates and TCSI templates will be distributed to institutions on **Thursday 3 September 2026** via the QILT Provider Portal Secure File Exchange (SFX).
 - We request that institutions return their sample file to SRCVerify no later than **Tuesday 22 September 2026** to allow for sample processing, testing and quality assurance checks.
 - We would be grateful if you can return the sample earlier than the deadline which would allow more time for us to work with you to resolve any issues in your sample.
 - If final sample files are not received by the specified deadline, a late fee dependent on the length of the delay as well as the number of additional hours required to process and QA the late file, will be applied. Please notify us as soon as possible if you anticipate any challenges to meeting the deadline.



- Institutions are encouraged to provide as much contact information (i.e., emails and phone numbers) as possible. Provision of a mobile phone number and secondary email can be particularly important for maintaining high levels of response.
- If your institution chooses to provide telephone numbers for graduates, it is considered that your institution consents to graduates receiving SMS and in-field reminder calls during fieldwork. These generally commence from the second week of fieldwork.
- For the 2027 GOS, the launch will be staggered across three days for all institutions. This will allow for early identification of any issues with email deliverability such as high bounce or unsubscribe rates and limit the potential impact of issues with sample data quality.
- Data collection must be ready to commence with the staggered launch on **Tuesday 27 October 2026**. The limited flexibility around launch proceedings means that data quality risks being compromised if timelines are compressed, or that other institutions are impacted by a delayed start date potentially impacting response maximisation activity and the overall response rate. Please familiarise yourself with the summary timeline in Table 1.
- Institutions are expected to send their own hardcopy letter or email to arrive in the week before the survey officially opens. This institution-led contact adds a sense of legitimacy so when graduates receive an email or SMS from GOS, they won't mistake it for spam. Contact with graduates should be advised to the SRC (refer to Section 4 Response maximisation).
- We ask that gilt@srcentre.com.au is included in the send list for any communications. This enables us to effectively track supporting activities' impact on response maximisation and ensure the content messaging is consistent with the broader QILT study.
- Please proactively manage your institution's social media so graduates are aware of the importance of the GOS (refer to Section 4.3 Engagement activity plan).
- To gain efficiencies during fieldwork set-up and to better plan for resourcing in the call centre, we do not offer full CATI as a fee-for-service option on QILT surveys.
- Please update us by contacting gilt@srcentre.com.au with any changes to your personnel or the availability of staff, especially during the sample preparation and fieldwork periods.

Checklist

Please note and ensure the following are completed:

- Confirmed participation and nominated additional fee-for-service activities.
- Submitted your completed sample templates to SRC by **Tuesday 22 September 2026**.
- Ensured all contact details and course details are correct for the sample member, that is, the email, phone number and other details align with correct name. A simple way to check is manually review a selection of records at the top, in the middle and at the bottom of your sample.
- Use the comments sheet in the sample to provide context where appropriate to what you have provided. For example, if you can only provide one email address or cannot provide mobile phone numbers, please make note of this.
 - Please note that errors in sample information provided, such as wrong names or email addresses, that are detected close to fieldwork launch or during field, may incur a fee to rectify.
- Minimised respondent burden by considering other potentially conflicting surveys of the graduate population.
- Prepared and sent pre-survey awareness raising correspondence to graduates and liaise with Alumni (if applicable) for promotion.
- Prepared and sent engagement communications: social media, newsletters, etc.
- Please liaise with your IT team to ensure whitelisting is in place (gos@srcentre.com.au and gos@qilt.edu.au). Note if this is not done the delivery of the survey invitation and reminder emails to your graduates' institutional email accounts may be impacted.
- Advised the SRC of any possible contextual issues that should be considered as part of survey deployment.

1. Introduction and overview

1.1. Background and objectives

The focus of the Graduate Outcomes Survey (GOS) is to provide reliable, valid and generalisable information on short term graduate outcomes to the Australian government and to higher education providers. Since 2015, the GOS has replaced the Australian Graduate Survey (AGS) and is undertaken with both Table A and Table B universities, and non-university higher education institutions (NUHEIs).

Specific research objectives of the GOS are to measure recent higher education graduates':

- labour market and further study outcomes, and
- level of satisfaction with their higher education course.

The GOS is a census of all in-scope graduates and is administered under the Quality Indicators for Learning and Teaching (QILT) survey suite, commissioned by the Australian Government Department of Education (the department). The Social Research Centre (SRC) is working with higher education providers and key stakeholders to administer the GOS. The GOS also provides the establishment sample for the GOS-Longitudinal (GOS-L) undertaken with GOS respondents (who consent to future contact) three years post completion of the academic requirements of the course. More detailed information on the GOS can be found here: [https://www.qilt.edu.au/surveys/graduate-outcomes-survey-\(gos\)](https://www.qilt.edu.au/surveys/graduate-outcomes-survey-(gos)).

The GOS survey instrument also provides the mechanism to build sample to conduct the Employer Satisfaction Survey (ESS). The ESS is the first national survey that directly links the experiences of graduates to the views of their direct supervisors. At the completion of the GOS survey proper, respondents who confirm that they are in employment are asked to provide contact details for their work supervisor. The ESS collects the insights and perceptions of Australian employers to help monitor and better understand:

- the specific skills and attributes employers need in their business, and
- how well higher education is equipping graduates for the workforce.

Historically, the sample of graduates has been provided by the department and sourced through institutional reporting into the Higher Education Information Management System (HEIMS). This information is now provided by the department through the Tertiary Collection of Student Information (TCSI) system. For institutions not yet reporting to the TCSI system, as well as institutions who would like to survey additional records not present in the system, sample is to be provided directly to the SRC via a full population template.

For most institutions, the GOS is conducted over three collection cycles (November, February and May). For more details on the in-scope reference period, please refer to Section 2.1.

1.2. Summary timeline

The schedule for the 2027 GOS – November collection is shown at Table 1.

Final institution reports, and data outputs will be available after the completion of the 2027 GOS collection cycle and will include the full reporting year, that is, November 2026, February 2027, and May 2027.

Dates may change due to operational requirements, methodological learnings, and circumstances beyond control such as decisions from the department or Minister's office on release dates. The SRC will endeavour to keep institutions updated and maintain the timeline in this document.

Table 1 Summary timeline

Key milestones	Responsible	Date (2026 unless otherwise stated)
Participation and Additional Services Form distributed to institutions	SRC	Monday 10 August
Collection and Sample Guide distributed to institutions	SRC	Monday 10 August
Institutions to confirm participation in the GOS	Institutions	Monday 17 August
Majors look up templates distributed to institutions [^]	SRC	Tuesday 18 August
Additional populations nominated by institutions	Institutions	Monday 24 August
Additional questions nominated by institutions	Institutions	Monday 24 August
Deadline to submit course completion data to TCSI	Institutions	Tuesday 25 August 17:00 AEST
Dept provide extract for records in the TCSI system	Dept	Thursday 27 August
Return reviewed and updated Majors look up templates [^]	Institutions	Monday 31 August
TCSI and full population templates distributed to institutions	SRC	Thursday 3 September
Additional questions (MS Word) approved by institutions [*]	Institutions	Monday 7 September
All completed sample templates to be returned by institutions	Institutions	Tuesday 22 September
Marketing Pack distributed to institutions	SRC	Monday 28 September
Additional questions scripted and online survey test link provided to institutions for testing [*]	SRC	Monday 12 October
Additional questions survey test link approved [*]	Institutions	Friday 16 October
Proposed variations to engagement activity plan to SRC	Institutions	Monday 19 October
Authentication survey entry opens	SRC	Tuesday 27 October
Staggered launch – Online fieldwork	SRC	Tuesday 27 – Thursday 29 October
Response maximisation activities nominated by institutions	Institutions	Monday 9 November
Major coding checks [^]		
Online fieldwork – Coding queries sent to institutions	SRC	Thursday 10 December
Online fieldwork – Coding queries to be returned	Institutions	Friday 18 December
Post-fieldwork – Coding queries sent to institutions [†]	SRC	Thursday 17 December
Post-fieldwork – Coding queries to be returned [†]	Institutions	Friday 15 January 2027
Final institutional reports and data outputs		
Institutional files	SRC	Friday 27 August 2027
UA Reports	SRC	End 2027 TBA
National reports	SRC	End 2027 TBA

[^] For institutions that opted to use course majors for survey reporting.

^{*} For institutions nominated additional questions.

[†] For institutions that opted for post-field reminder calls.

1.3. Privacy provisions

All aspects of this research will be undertaken in accordance with the Privacy Act (1988) and the Australian Privacy Principles contained therein, the Privacy (Market and Social Research) Code 2014, The Research Society's Code of Professional Behaviour, ISO 20252 standards and the ethical guidelines laid out in the Australian Code for the Responsible Conduct of Research¹.

Graduates invited to the GOS will be informed about the Australian Government Department of Education's Graduate Outcomes Survey Privacy Notice: [https://www.qilt.edu.au/surveys/graduate-outcomes-survey-\(gos\)/gos-privacy-notice](https://www.qilt.edu.au/surveys/graduate-outcomes-survey-(gos)/gos-privacy-notice). This notice provides detailed information on how personal information is used by the department for the purposes of the GOS.

The SRC will also enter into a Deed of Confidentiality with institutions as required. Please contact qilt@srcentre.com.au if you require a copy of the deed.

1.4. Institutional support

General enquiries and all queries relating to sampling and sample files, file formats, any questions or feedback on the instrument, should be directed to the SRC's QILT Team. The team can be contacted on (03) 9114 1003 or by emailing qilt@srcentre.com.au. We will endeavour to get back to you by the next working day – even if only to acknowledge receipt of your communication.

The QILT Provider Portal (through the QILT website) also contains a range of fact sheets and other resources to assist institutions in administration of the QILT suite of surveys – log in to the Provider Portal and select Provider Resources. For new users requiring an account, or if you are new to QILT, please register for a user account at <https://www.qilt.edu.au/provider-portal/registration> and we will review your request for approval.

The 'qilt@srcentre.com.au' email is for institutions only. We make available a separate 'gos@srcentre.com.au' email for graduates.

1.5. Email domain

To help strengthen the credibility of our survey communications, we are continuing to trial email contact with a small (randomly selected) proportion of graduates across all institutions from the new sender domain gos@qilt.edu.au during the 2027 GOS. To ensure emails from the new domain are not blocked by your systems, please update your whitelisting settings to include qilt.edu.au ahead of fieldwork. **This is in addition to, and not a replacement for, the existing whitelisting of srcentre.com.au.** Please ensure these instructions are forwarded to your IT department for implementation before the survey launch. For more information, refer to Section 4.6.2.

¹ National Health and Medical Research Council and Universities Australia, 2007, <https://www.nhmrc.gov.au/guidelines-publications/r41>

2. Target audience and sample provision

2.1. In-scope audience and reference period

The survey scope remains largely similar to previous years.

Graduates are in-scope for the 2027 GOS – November 2026 collection if they completed their studies at an onshore campus of an Australian higher education provider between **1 March to 31 July 2026 (inclusive)**. Both domestic and international students are in-scope.

Please note 'completed' means completion of the academic requirements of the course which is not the same as 'graduated'. For the purpose of GOS, the definition of completion is outlined in [TCSI Data Element 592](#). The intent and spirit of the GOS is to survey graduates approximately four to six months post completion of their course. Section 2.1.1 contains further information on course completion date.

An onshore student is defined in the TCSI as a student who is residing in Australia for the term semester and is undertaking a program of study conducted by an Australian higher education provider. Students who are residing overseas and undertaking an external program of study at an Australian higher education provider via online or distance education are not in-scope for the QILT surveys.

The SRC uses the TCSI variable E358 (Citizen / resident indicator) to identify offshore international graduates during sample preparation. Records where E358 = 5 are marked 'Out-of-Scope' in the sample template to institutions, with EXCLUSIONS = 8. Offshore international graduates who completed their studies at an Australian higher education provider are to remain out of scope of the GOS. However, they can be included in the survey as an additional population on a fee-for-service basis (refer to Section 2.3.2). Please refer to [TCSI Data Element 358](#) for further information.

Note that graduates can only participate once per GOS collection if they are completing multiple courses. Appendix C provides additional information.

Please note that the TCSI code frame for Gender (E315) has been expanded and now includes the codes "N" ("Non-binary"), "D" ("Different term") and "P" ("Prefer not to answer"). The labels for "F" and "M" have also been updated to "Female/Woman" and "Male/Man", respectively.

The Citizen resident code variable (E358) now includes the code "P" to represent students with a Pacific Engagement Visa (PEV). However, as this visa is a subtype of permanent visas and is not commonly used, these records will be converted to "3" ("Permanent visa") in the GOS population and data files. Please continue to submit these records to TCSI and in your full templates using "P"; however, your final GOS population and data files will be "3" for these records.

Course of study type (E310) has been expanded to include the codes "51" ("STARTUP-HELP courses approved under the Startup Year program") and "52" ("Microcredentials courses approved under the Microcredential Pilot program"). However, these course types are classified as "Other" (LEVEL = 9) and "Non-award" (LEVEL = 5), respectively, and are therefore out of scope for GOS.

Additionally, the SRC will not accept direct edit requests to institutions' TCSI data. If incorrect data has been submitted to TCSI, please provide the corrected records in the full population template. Where the same graduate record appears in both the full population template and the TCSI sample file, the TCSI sample file record will be retained if it is in scope (EXCLUSIONS = 0 and GRADUATESTATUS = 0); otherwise, the full population template record will be retained. To scope out incorrect records in the TCSI sample file, please use GRADUATESTATUS = 4 and do not change the value of EXCLUSIONS.

2.1.1 Course completion date

The GOS is conducted over three collection rounds each year (in November, February, and May) to capture course completions throughout the year.

To ensure good methodological practice and parity between institutions, the SRC use the following course outcome date (E592) cut offs to determine which students are in scope for which round of GOS. These cut-offs were agreed to between the department and the Australian Network of University Planners (ANUP) and have been in use since 2019:

- Student completions from 1 March to 31 July (inclusive) are included in the GOS – November round.
- Student completions from 1 August to 31 October from the preceding year (inclusive) are included in the GOS – February round.
- Student completions from 1 November to 28 (or 29 in a leap year) February (inclusive) are included in the GOS – May round.

Table 2 illustrates the three reference periods for each of the respective GOS collections.

Table 2 Reference periods for the GOS collection cycle (based on course completion month)

November collection					February collection			May collection			
Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb

2.2. Populating the Sample

As much as possible, the sample for the 2027 GOS – November will be sourced from TCSI to minimise reporting burden on institutions.

Refer to Table 1 for dates regarding course completion data submissions to TCSI and sample extraction by the department. **Please note these dates are firm if you want your sample to be included in the extract.**

Institutions that have not yet migrated to TCSI or have missing course completion data in TCSI are asked to use a full population template to provide all or part of their sample to the SRC. Full population templates can be made available upon request by emailing gilt@srcentre.com.au.

The three types of sample submission are:

1. TCSI Template – the standard submission type. Used when your course completion data will be included in the extract to be provided to the SRC by the department. The sample preparation for your institution will then follow the steps in Section 2.2.1.
2. Full Population Template – if your institution is not reporting any course completion data to TCSI (e.g., institutions that have not migrated to TCSI or PIR institutions), you will be required to provide your whole sample to the SRC using a full population template, as detailed in Section 2.2.2.
3. Hybrid – if your institution has some course completion data in TCSI but is unable to submit all the required sample for the 2027 GOS, you will be required to complete both a TCSI and full population template. The TCSI template will contain all records received in the TCSI extract and you can provide the missing sample to the SRC using a full population template. The steps detailed in Sections 2.2.1 and 2.2.2 will be applicable for your institution. This also applies to institutions wanting to include additional populations (e.g., offshore international graduates) for the 2027 GOS – November. The additional sample can be provided using the full population template.

2.2.1 TCSI template

This section provides an overview of the sample preparation process for institutions that report course completion data to TCSI and have their full sample in TCSI by the deadline.

Step 1: SRC receive an extract from the department

The department extracts data from TCSI and sends it to the SRC.

Institutions' survey population are largely based on this extract.

Step 2: SRC prepare survey sample file template for each institution to check and append contact details

The SRC flags the graduates who are eligible to participate in the GOS and assigns them to study areas according to the definition set out in Appendix D of this document.

The SRC then sends a survey sample file template to each institution to populate. This is done for two reasons:

- We need institutions to confirm the in-scope graduates to be surveyed.
- We need institutions to provide a small amount of additional data that are not available in TCSI but are essential for survey execution and/or reporting.

Table 3 provides a summary list of the variables that institutions are required to provide. Appendix A contains more detailed information about how to provide data for these variables.

Table 3 Data elements in the survey sample file template to be updated and verified by institutions

Variable	Variable Label	Comment
Required for sample		
GRADUATESTATUS	Graduate to be surveyed in this collection of GOS	Essential
Update where missing or incorrect		
E402	Student surname	Update
E403	Student given name – first	Update
E314	Date of birth	Update
E470	Residential address – State	Update
E658	Residential address – Country code	Update
Provide for all graduates		
EMAIL1	Primary email	Essential
EMAIL2	Secondary email	Essential
EMAIL3	Tertiary email	If available
PHONE1	Phone number (Mobile preferred)	Essential
PHONE2	Alternate number (if available)	If available
PHONE3	Alternate number (if available)	If available
These variables are only relevant if institution has opted in to use majors in the survey		
E308A_MAJFLAG	Survey on course or major (record level)	Essential
MAJ1	Course A Major 1 ASCED code	Essential
MAJ1TEXT	Course A Major 1 description	Optional

MAJ2	Course A Major 2 ASCED code	Optional
MAJ2TEXT	Course A Major 2 description	Optional
E308B_MAJFLAG	Survey on course or major (record level)	Essential for combined courses only
MAJ3	Course B Major 1 ASCED code	Essential for combined courses only
MAJ3TEXT	Course B Major 1 description	Optional
MAJ4	Course B Major 2 ASCED code	Optional
MAJ4TEXT	Course B Major 2 description	Optional
For institutional use		
FACULTY	Faculty name	Optional
CAMPUS	Campus name	Optional

Table 4 lists the remaining variables that will be included in the survey sample file template. These variables have been provided for noting. **No action is required from institutions for the variables in Table 4.**

Table 4 Data elements in the survey sample file template for noting only (require no action from institutions)

Variable	Variable Label	Source
GOSID	Unique GOS student identifier	Derived
E306	Higher Education Provider code	TCSI
E306C	Higher Education Provider name	TCSI
E313	Student identification code used by provider	TCSI
E584	Unique Student Identifier (USI)	TCSI
E358	Citizen / resident indicator	TCSI
E463	Specialisation code	TCSI
E307	Course code	TCSI
E308	Course name – full	TCSI
E599	Course outcome code	TCSI
E592	Course outcome date (YYYY-MM-DD)	TCSI
EXCLUSIONS	Groups that are out-of-scope for the current GOS	Derived
These variables are only relevant if institution has opted in to use majors in the survey		
E455	Combined course of study indicator	TCSI
E461	Field of education code	TCSI
E462	Field of education supplementary code	TCSI
E308A	Course name A	Derived
E308B	Course name B (if combined degree)	Derived

Step 3: Institutions return the completed survey sample file template to SRC

Once institutions have updated the survey sample file template, please upload it to **SRCVerify** (see [Section 2.2.3](#)) where all survey managers should have access. **Please do not email the file to the SRC or to the department. It is critical that institutions return their completed TCSI template and/or full population template on time to allow for resolution of any sample queries.**

Earlier returns would allow more time for the SRC to work with institutions to resolve issues should that be required. Should we have any queries or need to flag issues with your sample file, we may follow up with you shortly after the specified deadline. Please ensure you are available during this time or arrange for another team member to assist with resolving queries.

Please note that if sample preparation involves an excessive number of iterations as part of resolving the same or similar issues, the SRC may need to discuss a fee-for-service arrangement.

Step 3: Additional Steps

If your institution needs to submit additional records not in TCSI, you'll need to also submit a full population data template, please read Section 2.2.2 below. If not, you may proceed to Section 2.3.

2.2.2 Full population template

Institutions that:

- are in the process of migrating to TCSI, or
- do not have all their in-scope course completion data in TCSI



will need to use the full population template (refer to Section 2.2).

The following section outlines the procedure for completing a full population template.

The full population template will be provided to your institution upon request, and you will be required to provide data for the variables listed in Table 5. More information on these variables can be found in Appendix A.

Please ensure that you are only populating the template with graduates who are considered in-scope for the 2027 GOS – November collection (refer to Section 2.1).

If your institution would like to survey on course major, you will be asked to complete the full population (Maj) template. Otherwise, you should use the standard full population template (i.e., the template without the course majors variables).

Although most fields have an option available to flag graduates for which no information is available, please attempt to populate all fields. Missing data may impact on reporting. Institutions are required to use **SRCVerify (see Section 2.2.3)** when returning the completed full population template to the SRC.

Please do not email the file to the SRC or to the department. It is critical that institutions return their completed TCSI template and/or full population template on time to allow for resolution of any sample queries.

Earlier returns would allow more time for the SRC to work with institutions to resolve issues should that be required. Should we have any queries or need to flag issues with your sample file, we may follow up with you shortly after the specified deadline. Please ensure you are available during this time or arrange for another team member to assist with resolving queries.

Table 5 provides a summary list of the variables that institutions are required to provide.

Appendix A contains more detailed information about how to provide data for these variables.

Table 5 Data elements in the Full Population and Full Population (Maj) templates

Variable	Variable Label	Comment
Required for sample		
E306	Provider code	Essential
E306C	Higher Education Provider name	Essential
E313	Student identification code	Essential
E584	Unique Student Identifier (USI)	Essential
E314	Date of birth	Essential
E307	Course code	Essential
E315	Gender code	Essential
E316	Aboriginal and Torres Strait Islander code	Essential
E358	Citizen resident code	Essential
E534	Course of study commencement date	Essential
E329	Mode of attendance code	Essential
E330	Type of attendance code	Essential
E463	Specialisation code	Essential
E346	Country of birth code	Essential
E347	Year of arrival in Australia	Essential
E348	Language spoken at home code	Essential
E615	Disability code	Essential

E488	Commonwealth Higher Education Student Support Number (CHESSN)	Essential
E415	Reporting year	Essential
E308	Course name	Essential
E310	Course of study type	Essential
E455	Combined course of study indicator	Essential
E461	Field of education code	Essential
E462	Field of education supplementary code	Essential
E573	Highest educational attainment parent 1	Essential
E574	Highest educational attainment parent 2	Essential
E592	Course outcome date (YYYY-MM-DD)	Essential
E599	Course outcome code	Essential
GRADUATESTATUS	Graduate to be surveyed in this round of GOS	Essential
E402	Student family name	Essential
E403	Student given name – first	Essential
E470	Residential address state	Essential
E658	Residential address country code	Essential
EMAIL1	Primary email	Essential
EMAIL2	Secondary email	Essential
EMAIL3	Tertiary email	Optional
PHONE1	Best number to call	Essential
PHONE2	Alternate number (if available)	Essential
PHONE3	Alternate number (if available)	Optional
FACULTY	Faculty or Organisational Unit	Optional
CAMPUS	Campus	Optional
The variables below are only relevant if you are using the full population (Maj) template		
E308A	Course name A (Derived)	Essential
E461	Field of Education Code	Essential
E308A_MAJFLAG	Survey on Course A on course or major	Essential
MAJ1	Course A Major 1 ASCED code	Essential
MAJ1TEXT	Course A Major 1 description	See major instructions in A.3
MAJ2	Course A Major 2 ASCED code	See major instructions in A.3
MAJ2TEXT	Course A Major 2 description	See major instructions in A.3
E308B	Course name B (if combined degree) (Derived)	Essential for combined courses
E462	Field of Education supplementary code	Essential for combined courses
E308B_MAJFLAG	Survey on Course B on course or major	Essential for combined courses
MAJ3	Course B Major 1 ASCED code	Essential for combined courses
MAJ3TEXT	Course B Major 1 description	See major instructions in A.3
MAJ4	Course B Major 2 ASCED code	See major instructions in A.3
MAJ4TEXT	Course B Major 2 description	See major instructions in A.3

2.2.3 SRCVerify sample submission

What is SRCVerify?

- The Social Research Centre recently developed a web application to help improve efficiency and accuracy of the sample verification process for large scale projects with sample return files from multiple sources, such as QILT.
- SRCVerify is a web application designed to help institutions validate their sample files before submission.
- The application provides real-time validation, enabling institutions to quickly address issues and streamline the submission process.

How SRCVerify works

The following section outlines the SRCVerify submission process.

1. Institutions submit their sample files to SRCVerify
2. SRCVerify automatically checks the sample file against a set of pre-defined rules
3. If sample file passes all the pre-defined rules, the application will allow institutions to submit
4. If sample file fails any of the pre-defined rules, the application will provide an error report highlighting the records that failed the rules and provide context as to which rules the sample file failed
5. There is no limit on how many times institutions can access the application before uploading the file, so it can serve as a useful checking tool as you finalise the sample file.

Getting access to SRCVerify

SRCVerify is hosted on the same platform as the QILT Reporting Module and uses the existing OKTA authentication system. Institutions can access the application using their current OKTA credentials.

Please use this link to check if you have access to SRCVerify: <https://portal.srcentre.com.au/SRCVerify/>

Technical support is available through gilt@srcentre.com.au.

The number of licenses available to each institution are limited so please consider who does require access. Users that work across two institutions can access this application for both institutions.

2.3. Additional sample population

2.3.1 Late additions or updates

Institutions wanting to include late additions of in-scope graduates after submitting course completion data to the department are asked to contact the SRC at gilt@srcentre.com.au as soon as possible.

For additions or updates that delay finalisation of sample past the specified deadline, a fee dependent on the length of the delay as well as the number of additional hours required to process and QA the file will be applied.

2.3.2 Additional populations

Additional populations, such as offshore international graduates and out-of-scope, or any subgroup of graduates who fall outside of the in-scope population for the GOS, can be included on a fee-for-service basis. Some of these graduates (e.g., an offshore international graduate) may already be included in the population file returned to institutions, but they would have been marked as out-of-scope.

Additional populations are excluded from National and ComparED website reporting but are included in the institution data and Tableau packaged workbooks.

Further information and fees are presented in the '[Additional Populations](#)' fact sheet on the QILT website (log in to the Provider Portal and click on Provider Resources).

Refer to Table 1 for the final date to nominate additional populations and to approve the population composition and number to approach. Remember to use your Participation and Additional Services Form to register for additional populations. If you need this form sent to you again, please contact the SRC at qilt@srcentre.com.au.

2.3.3 Using course majors for reporting

If your institution is using course majors for GOS reporting, it is essential that you review the majors lookup template (and update as required) for each collection cycle.

Majors templates will be provided to institutions that elect to survey on majors in the 2027 GOS. Please review and update the Majors template as required to ensure that it is up-to-date and return it to the SRC.

Instructions on how to complete the Majors template can be found in Appendix B.

Refer to Table 1 for dates regarding Majors templates. For institutions wanting to include course majors, please contact the SRC at qilt@srcentre.com.au.

3. Data collection

3.1. The standard GOS instrument

The core GOS questionnaire focuses on measuring:

- labour force outcomes
- further study
- graduate preparation, and
- recruitment for the ESS (refer to Section 1.1).

The ESS seeks to speak with the supervisor of the graduate. The ESS collects the insights and perceptions of Australian employers to help monitor and better understand:

- the specific skills and attributes needed in business today, and
- how well higher education is equipping graduates for the workforce.

Labour force outcomes are captured with items closely aligned to the Australian Bureau of Statistics Labour Force Survey. Additionally, the GOS contains the Postgraduate Research Experience Questionnaire (PREQ) with the following Course Experience Questionnaire (CEQ) item, administered to all in-scope undergraduate and coursework graduates from each institution:

- Overall Satisfaction Item (OSI, 1 item).

Those completing a research-based higher degree (master's degree by research or doctorate by research) receive the PREQ, and all other coursework graduates receive the CEQ item. The GOS instrument collects data related to each course element if the graduate was enrolled in a combined or double degree.

3.2. Adding additional questions

3.2.1 Institutional specific items

Institutions can include non-standard, institutional specific questions towards the end of the GOS questionnaire on a fee-for-service arrangement. Institution-specific items are additional questions commissioned directly by your institution to be asked of your graduates. These items can be the same or a variation on questions included in prior collection rounds of the GOS, or new questions entirely.

All questions need to be reviewed for wording and conceptual overlap with existing items. The fee is calculated on an individual basis depending on the questions and requirements of the institution – these arrangements are outlined in the '[Additional Questions](#)' fact sheet on the QILT website (log in to the Provider Portal and click on Provider Resources). We will work with you to develop the questions and response frames and document these in a MS Word document for your approval prior to programming into the online survey format. Costs allow for two iterations of revisions to finalise. An administrative fee will apply to include the questions in subsequent years to recognise the ongoing maintenance and checking required.

Refer to Table 1 for the final date to nominate additional questions and to approve the wording, response options and structure. Remember to use your Participation and Additional Services Form to register for additional questions. If you need this form sent to you again, please contact the SRC at qilt@srcentre.com.au.

Survey testing

The SRC will program additional questions in the online survey format and provide institutions an online survey test link for testing. We require testing and sign off on additional questions from relevant institutions –

if we are unable to contact you or do not hear back from you by the specified deadline, we will presume the questions are approved as provided.

Refer to Table 1 for dates from which the programmed additional questions will be available to test and when sign-off on the online survey test link is required.

3.2.2 Retired and/or syndicated items

Institutions can opt into retired and/or syndicated items towards the end of the GOS questionnaire on a fee-for-service arrangement.

- Course Experience Questionnaire (CEQ)
- Graduate Attributes Scale (GAS)
- Nursing and Allied Health Graduate Outcome Tracking (NAHGOT)
- Australian Association of Graduate Employers (AAGE).

Remember to use your Participation and Additional Services Form to register for additional questions. If you need this form sent to you again, please contact the SRC at qilt@srcentre.com.au.

Please note, opt-in for the Work Integrated Learning questions is currently managed by WIL Australia (formerly ACEN). If you require further information, please contact the SRC at qilt@srcentre.com.au.

4. Response maximisation

4.1. Basic principles

The core QILT methodology has been designed to ensure a robust approach to data collection and to maximise the response for institutions and the overall project. A centralised and consistent methodology is important for ensuring the integrity of results and standard response maximisation activities include in-field reminder emails, telephone reminders and SMS. These are not customisable features of the approach lest the research methodology become inconsistent.

Institution led awareness raising and engagement activities such as the use of marketing materials, media campaigns and incentives heavily support the core response maximisation activities. Supporting materials for the range of graduate engagement initiatives outlined in this section are available to survey managers through the Marketing Pack.

Some basic guidelines apply:

Awareness raising and engagement

- Institutions should send a pre-survey awareness raising letter or email. This correspondence should say upfront how sample member details are provided, the importance of this government commissioned work and introduce the SRC.
- Institutions should consider engaging with any less engaged groups (i.e., international students) during this pre-awareness phase. Engaging with international student associations and using tailored marketing materials for the international student population can go a long way to increasing survey engagement among this group, thereby improving representativeness.
- Institutions should not send unique survey links in any correspondence. The exception to this is the use of Learning Management Systems which is relevant to the SES only.
- Any direct correspondence with sample members during the online fieldwork period should be discussed with the SRC and it is recommended to use the materials provided.

Prize draws

- Institutions are welcome to consider their own incentives; however, they need to advise the SRC of any planned activities to ensure they are completely independent and do not interfere with the standard methodology or prize draw terms and conditions. Institutions are responsible for meeting all relevant gaming and lottery legislation.
- No monetary or financial prizes are permitted, however, tangible prizes can generally be expected to be in-scope, for example, institutional branded hoodies, dinner vouchers, etc.
- Refer to Section 4.6.5 for the core prize draw process.

Social media

- Social media is prevalent and provides a readily available means to communicate to large groups of people. This means negative comments from a small minority of sample members can gain significant momentum, but it also provides an opportunity for institutions to proactively engage with sample members during the:
- Pre-survey phase as part of raising awareness, explaining the purpose and why the research is so important.
- In-field phase as part of thanking those who have already participated, discussing email and telephone reminders, how the data is used and that all contact has the opportunity for sample members to opt-out.

- End of survey phase to thank everyone for helping to make a difference and how they can access the reports and data on the QILT website.
- Linking to the GOS participants page on the QILT website (<https://qilt.edu.au/gos>) allows entry into the survey for graduates via the authentication pathway. This is recommended for social media posts that closely target the in-scope population.

4.2. Institutional engagement

4.2.1 Guide to marketing the GOS

This section is focussed on the effective and appropriate usage of GOS branded marketing materials. The objective is to raise awareness of the GOS and facilitate survey participation.

Based on our experiences with survey administration we aim to use a set of established strategies that are proven to support solid response rates from students and graduates including emails and an appropriate incentive program. These strategies perform best when supported by institution-based promotion as well as an innovative social media campaign. Refer to Section 4.3, which outlines key dates and materials to use throughout the fieldwork period.

There are five distinct periods that dictate the use of assets and promotional activities:

- Pre-survey awareness institution-branded letter, posted Tuesday 13 October at the earliest
- Pre-survey awareness campaign, Monday 19 October – Friday 23 October
- GOS now open messaging, Tuesday 27 October at the earliest (Thursday 29 October recommended to align with main survey launch)
- Messaging related to the prize draw, Tuesday 27 October – Monday 23 November at the latest
- Last chance to complete the GOS, Monday 23 November – Friday 27 November

The Marketing Pack provided to institutions includes the below products:

- **GOS Marketing Pack User Guide:** provides useful guidance to institutions on how to best use the engagement materials.
- **Letter and email templates:** For awareness/reminder communications to graduates. To be used at different time points throughout fieldwork, a full-length and a shorter variation of each message are provided. There is also a template included for raising awareness with staff at your institution. The pre-survey awareness template also includes a simplified English reading level option, that may be preferred for writing to graduates who have English as a second language.
- **Email banners:** Provided for use at the top of awareness and reminder emails. The banners can be inserted into the email templates supplied in the pack to create a consistent look and feel across communications.
- **Lecture slides:** Provided for use in lectures and tutorials. Some explanatory text for lecturers has been included in the user guide. A set of co-branded slides has also been provided so institutions can include their branding or tailor messaging.
- **Social media tiles:** Artwork and copy for social media posts are available to be shared on institutional pages. The social media tiles have varying images and text, along with captions that can be used at different time points throughout fieldwork.
- **Posters:** These are suitable for printing in A3 and A4 formats. The posters have the same text but different images and come in PDF or InDesign formats.

- **QR code:** That directs to <https://qilt.edu.au/gos>. Included as a standalone image and embedded in other marketing materials, this QR code helps graduates access key survey information and provides a pathway to the survey via authentication.
- **Web tiles:** Multiple sizes of web tiles (MREC, leaderboard, skyscraper) featuring GOS branding and messaging.
- **Pull up banners:** Provided in high resolution format, with varying images. The banners are suitable for professional printing and are recommended for display around campus or graduation events.

Please refer to the Marketing Pack User Guide for a detailed description of the materials, including suggested timeframes and captions for social media engagement.

4.2.2 Pre-field awareness institution-branded letter or email

It is expected that institutions send an early awareness raising letter or email to assure graduates of the legitimacy of the survey – please liaise with your Alumni team. Most institutions should have the facilities to conduct this in-house and it is recommended that institutions begin to organise this early. Signatories such as the Vice Chancellor or faculty heads can be expected to have the biggest impact. However, consideration should be given to adapting the signatory depending on the target population to ensure the greatest impact. For example, for your international student cohort, signing from a faculty head or international student association representative may be more recognisable, and therefore more engaging.

The pre-field awareness letter or email can be institution-branded (i.e., institutional logo with QILT logos). Institutions are asked to notify the SRC of the content and date of delivery of the letter or email. We also provide a template in the Marketing Pack.

4.3. Engagement activity plan

The SRC has created a best-practice engagement activity plan based on the effectiveness of structured and well-timed engagement during several iterations of QILT surveys. Institutions will be asked to adhere to the activity plan below. Variations to the activities outlined in the GOS Engagement Activity Plan are only permitted upon agreement with the SRC.

Refer to Table 1 for the final date to propose variations to the engagement activity plan.

Any additional efforts on the part of your institution are **voluntary** and **optional**. If you wish to conduct any additional engagement with your graduates through alumni services, or similar, and would like advice from the SRC, please feel free to get in touch by contacting qilt@srcentre.com.au.

All materials mentioned below are included in the Marketing Pack.

Table 6 Standard Engagement Activity Plan

The Social Research Centre	How institutions can help
In the lead-up to the launch: 12 – 16 October – Awareness Campaign	
	- Send awareness letter from your institution to all in-scope selections with the aim of the mail to land during the week prior to fieldwork. Primary approach letters and emails are effective in terms of legitimacy and can be carried out in-house (refer to GOS Awareness letter in the Marketing Pack and 'QILT Institution Mail Out Fact' on the Provider Portal). - Display pull up banners at alumni or graduation events (refer to Pull up banners in the Marketing Pack).
In the lead-up to the launch: Week commencing 19 October – Awareness Campaign	
	- Create a web presence for GOS (or update a previous GOS information page) on institutional website under 'current surveys' or similar. - Send an email to staff alerting to GOS participation and encourage use of in-class slides for first year post graduate classes (refer to 'GOS to Staff email_Awareness' email and the 'Lecture Slides' folder in the Marketing Pack) - Send an email from the Vice Chancellor to graduates advising of the GOS (refer to 'GOS to graduates email_Awareness' email in the Marketing Pack). - Use your institution's social media platforms to promote the survey (e.g. Facebook, Instagram, LinkedIn, Twitter). Refer to GOS Marketing Pack User Guide for social media tiles, suggested timings and captions or www.facebook.com/QILT1/. - Upload webtiles to your institution's alumni page or website for the duration of the fieldwork period (refer to Webtiles in the Marketing Pack). - Advertise the GOS in alumni newsletters (or similar) (refer to Posters, Webtiles, or Slides in the Marketing Pack). - Ensure whitelisting strategies are in place (refer to 4.6.2 Whitelisting and spam mitigation).
Online survey launch: Week commencing 26 October – Open Campaign	
Thursday 29 October Email invitation will be sent to all graduates sampled for inclusion in the GOS	Use your institution's social media platforms to promote the survey, raising awareness, explaining the purpose and why the research is so important.
Saturday 31 October The Social Research Centre Reminder email #1	
Week commencing Monday 2 November – During Campaign	
Monday 2 November The Social Research Centre Reminder email #2	- Post a reminder on your institution's alumni page or website. - Use your institution's social media platforms to promote the survey, raising awareness, explaining the purpose and why the research is so important (refer to GOS Marketing Pack User Guide for suggested caption and social media tiles).
Thursday 5 November The Social Research Centre Reminder email #3	Check to see if your institution has any prize winners on the QILT Facebook page and share this if so (refer to www.facebook.com/QILT1/).
Week commencing Monday 9 November – During Campaign	
Monday 9 November The Social Research Centre Reminder email #4	Use your institution's social media platforms to promote the survey, thanking those who have already participated, discussing email and telephone reminders, how the data is used and that all contact has the opportunity for sample members to opt-out (refer to GOS Marketing Pack User Guide for suggested caption and social media tiles).
Wednesday 11 November	

**The Social Research Centre
Reminder email #5**

- Check to see if your institution has any prize winners on the QILT Facebook page and share this if so (refer to www.facebook.com/QILT1/).
- Send out a mid-field email from the Vice Chancellor / Faculty head. Remember to remove any completes and opt outs using the download from the reporting module (refer to Graduate email_mid_survey).

Week commencing Monday 16 November – During Campaign

Monday 16 November

**The Social Research Centre
Reminder email #6**

Friday 22 November

**The Social Research Centre
Reminder email #7**

- Use your institution's social media platforms to promote the survey.
- Check to see if your institution has any prize winners on the QILT Facebook page and share this if so (refer to www.facebook.com/QILT1/).
- Send out a mid-field email from the Vice Chancellor / Faculty head. Remember to remove any completes and opt outs using the download from the reporting module (refer to 'GOS to graduates email_mid_survey' email in the Marketing Pack).

Week commencing Monday 23 November – Closing Campaign

Monday 23 November

**The Social Research Centre
Reminder email #8**

Thursday 26 November

**The Social Research Centre
Reminder email #9**

- Note that entry to the final prize draw closes from Monday this week. Be careful to not reference the prize draw in communications sent from Tuesday onward.
- Check to see if your institution has any prize winners on the QILT Facebook page and share this if so (refer to www.facebook.com/QILT1/).
- Use your institution's social media platforms to promote the survey, absolute last chance to participate, thank everyone for helping to make a difference and how they can access the reports and data on the QILT and ComparED websites.
- Post a reminder on your alumni page or website.
- Send a final appeal to graduates via email to (refer to 'GOS to graduates email_Closing' email in the Marketing Pack)

4.4. Social media campaign

Social media campaigns will be conducted through the QILT [Facebook](#) and [Instagram](#) accounts and will be managed by the SRC. Survey managers are encouraged to share QILT posts, if possible. Where possible, using alumni social media channels is also recommended.

4.5. Institutional web presence

The SRC recommends creating or updating a web presence for the GOS to assure graduates of the legitimacy of the survey, as well as provide a reference point for graduates to access general information about the GOS. Please use the logo provided in the Marketing Pack. For general information please include a link to <https://qilt.edu.au/gos> on your website.

4.6. Standard QILT response maximisation activities

4.6.1 Email invitations and reminders

Authentication is a process where sample members can log into a generic link to allow entry into the survey by validating themselves to the sample information as a legitimate sample member. A unique survey link is sent by the graduates' choice of email or SMS (based on available sample contact information). Authentication opens prior to the main survey launch, typically mid-morning on the day of soft launch.

All institutions will follow the same fieldwork period for the 2027 GOS – November, with a soft launch commencing two days prior to the main launch. The purpose of conducting a soft launch is to identify any potential email deliverability or survey issues with a smaller pool, before the entire sample is approached. For the 2027 GOS, a staggered 2-day soft launch will be conducted including all institutions. Invitations will



be sent to ~15 per cent of sample from all institutions. The day following soft launch a further ~25 per cent of sample will be invited, with the remaining ~60 per cent receiving an invitation on the day of main launch. In doing this, we hope to best identify and resolve any issues with email deliverability or data quality prior to main launch. Note that institutions with less than 100 in-scope records will be approached completely during soft launch.

The reminder schedule will be uniform across all institutions. Prior to each communication the SRC will remove graduates who have completed the survey, screened out or opted out of further follow up from email communications.

The reminder schedule is based on learnings from operational experience in prior years of the QILT surveys. Given that centralisation of data collection for the GOS is designed to provide more robust, consistent, and comparable data, the methodology cannot be altered without impacting on comparability. Requests to modify the email schedule cannot be accommodated unless there are especially unique circumstances and will involve an approval process with the department. The GOS sample collects up to four email addresses. The first two email addresses are used to send the invitation, if both addresses fail and a third email address is available, then this is used. In cases where the first three emails fail, the fourth email address is used.

The email schedule and prize draw dates are outlined in Table 7. In compliance with the Australian Privacy Principles and the SPAM Act, all emails and SMS have the functionality for recipients to unsubscribe.

Table 7 **Response Maximisation Activities**

Activity	Date (2026 unless otherwise stated)
Staggered launch fieldwork starts / email invite sent	Tuesday 27 October
Email reminder 1 preparation and sending	Saturday 31 October
Email reminder 2 preparation and sending	Monday 2 November
PRIZE DRAW 1 CLOSE	Monday 2 November (11:59pm)
PRIZE DRAW 1 CONDUCTED	Wednesday 4 November
Email reminder 3 preparation and sending + in-field reminders start	Thursday 5 November
Email reminder 4 preparation and sending + SMS 1	Monday 9 November
PRIZE DRAW 2 CLOSE	Monday 9 November (11:59pm)
PRIZE DRAW 2 CONDUCTED	Wednesday 11 November
Email reminder 5 preparation and sending	Wednesday 11 November
Email reminder 6 preparation and sending + SMS 2	Monday 16 November
PRIZE DRAW 3 CLOSE	Monday 16 November (11:59pm)
PRIZE DRAW 3 CONDUCTED	Wednesday 18 November
Email reminder 7 preparation and sending	Friday 20 November
Email reminder 8 preparation and sending + SMS 3	Monday 23 November
PRIZE DRAW 4 CLOSE	Monday 23 November (11:59pm)
PRIZE DRAW 4 CONDUCTED	Wednesday 25 November
Email reminder 9 preparation and sending + fee-for-service SMS	Thursday 26 November
Online collection closes	Sunday 29 November

4.6.2 Whitelisting and spam mitigation

All conduct related to email contact and follow up with graduates will be carried out by the SRC using an internal email platform. To ensure that all email correspondence has the best possible chance of being

received by graduates, the SRC is advising all institutions to follow whitelisting processes as outlined below (else survey invitation and reminder emails may not be received by graduates):

- 'Whitelist' emails from the following domains:
 - srcentre.com.au
 - qilt.edu.au
- The return-path is
 - 'research.srcentre.com.au'
 - 'comms.qilt.edu.au'
- It can also help to whitelist the actual email addresses:
 - gos@srcentre.com.au
 - gos@qilt.edu.au
- Whitelist server name that email originates from. Hostname ending in 'emdbms.com'.

Other useful information:

- IP address ranges that the GOS emails will be sent from:
 - 103.69.164.0/22
 - 118.127.20.128/25
- For Office 365 administrators, please direct the emails to "Focused" Inbox tab instead of "Other":
<https://support.office.com/en-us/article/Configure-Focused-Inbox-for-everyone-in-your-organization-613a845c-4b71-41de-b331-acdcf5b6625d?ui=en-US&rs=en-US&ad=US>

Examples of relevant mail headers:

- Return-Path: ca0a847.a83403.16000191.1@research.srcentre.com.au
- Return-Path: ca0a847.a83403.16000191.1@comms.qilt.edu.au
- Received: from mail164-229.au164.emdbms.com (103.69.164.229) by ...
- (envelope-from <ca0a847.a83403.16000191.1@research.srcentre.com.au>)
- (envelope-from <ca0a847.a83403.16000191.1@comms.qilt.edu.au>)
- From: "The QILT Team" gos@srcentre.com.au
- From: "The QILT team" gos@qilt.edu.au

Link scanning security software:

- The use of link scanning software can result in a 100% click rate which in turn can put stress on our servers during launch. It would be greatly appreciated if you could check with your institution's IT team to see if such link scanning software is in place, and whether it can be voided for emails coming from srcentre.com.au domains.

Email subject headings (indicative text below)²:

- Authentication: Graduate Outcomes Survey – Your details have been verified
- Invitation: Graduate Outcomes Survey – Share your experiences to help future students
- Reminder 1: Graduate Outcomes Survey – Your feedback is valuable

² The Social Research Centre may vary subject headings depending on needs arising during fieldwork.

- Reminder 2: Graduate Outcomes Survey – Complete today for a chance to win
- Reminder 3: Australian Government would like to hear from you in the Graduate Outcomes Survey
- Reminder 4: Graduate Outcomes Survey – You could win \$1,000 for your feedback
- Reminder 5: Graduate Outcomes Survey – It's not too late to give your feedback
- Reminder 6: Graduate Outcomes Survey – Prize draw closes tonight
- Reminder 7: Graduate Outcomes Survey – Help improve %E306CTXT**your institution%%
- Reminder 8: Graduate Outcomes Survey – Final prize draw closes tonight
- Reminder 9: Graduate Outcomes Survey – Final chance to complete

4.6.3 SMS

The SRC uses SMS during fieldwork to augment email contact and target underperforming areas as required. If your institution chooses to provide mobile numbers, it is considered that your institution consents to the graduates receiving SMS. We expect to send three SMS' across the online fieldwork period (up to four for institutions opting into the fee-for-service SMS). Each SMS would include a short link to the online survey. In compliance with the Australian Privacy Principles and the SPAM Act, all SMS' identify the message as from the SRC, what study the SMS is referring to and have the functionality for recipients to unsubscribe.

4.6.4 Telephone reminder calls

In-scope graduates who have not responded by either completing or opting out of collection receive a reminder call from the SRC during the online fieldwork period. Typically calls would commence from approximately the second week in field depending on methodological and operational learnings and requirements. Reminder calls are short calls to graduates reminding them to go online and complete the survey and confirming or updating the best email address to send the survey link to. These reminder calls will be targeting graduates in cells or institutions that traditionally perform poorly. Between one and two call attempts are made to each graduate and a voicemail is left if possible.

The provision of updated telephone numbers (preferably mobile) will greatly increase the effectiveness of these reminder calls. Additional online completes because of a reminder call will be reported nationally and on the QILT website. If your institution chooses to provide telephone numbers, it is considered that your institution consents to graduates receiving reminder calls.

4.6.5 Incentivisation

All completing graduates will be entered into a rolling prize draw in the 2027 GOS – November. The total prize pool is valued at \$37,000. The \$1,000 e-gift cards will be drawn on a national basis, however the remaining prizes will be distributed between the states and territories based on the proportion of institutions located within each state and territory. The prize pool is designed to encourage early completion, as early completers are entered into all remaining prize draws from the date of their survey submission.

All conduct related to the prize draw including permits, drawing of prizes, contacting winners, and advertising of winners will be carried out by the SRC. The terms and conditions of the prize pool will be available at <https://srcentre.com.au/gostcs>. This page will be updated prior to fieldwork once the terms have been approved by the relevant state and territory authorities. The link to the terms and conditions will be inserted into email activity sent to graduates and can be included on a webpage presence. If you refer to the prize draw in any institutional marketing activities a link to the terms and conditions must be included. The key prize draw dates are included at Table 7.

Any additional incentivisation offered by institutions could affect the national incentive lotteries permits as secured by the SRC. If you would like to offer **any** type of incentive in addition to the national incentive

offered by the SRC please get in contact prior to data collection so we can discuss options and work together to ensure we stay within the terms and conditions of the secured permits.

4.7. Fee-for-service response maximisation activities

The GOS offers optional non-response follow up via telephone and SMS. The fee-for-service SMS will be in addition to the SMS' messages sent as part of the standard response maximisation activities and will be sent in the last week of the main online fieldwork period. Telephone non-response follow up takes place after the main online fieldwork period has closed. Further information and fees are presented in the '[Response Boosting](#)' fact sheet on the QILT website (log in to the Provider Portal, and click on Provider Resources).

Refer to Table 1 for the final date to nominate fee-for-service response maximisation activities. Remember to use your Participation and Additional Services Form to register for additional SMS or telephone-based activity. If you need this form sent to you again, please contact the SRC at gilt@srcentre.com.au.

4.7.1 Additional SMS

Institutions can nominate for an additional SMS to be sent in the last week of the main online fieldwork period. The additional SMS will be tailored to include the name of your institution. Institutions can elect to send the message to all non-responders or provide a fixed budget to cap the number of messages to be sent. The SRC can provide a quote for additional SMS on request. Where there is a fixed budget in place, the SRC will discuss any priority cohorts to be targeted prior to the send.

4.7.2 Telephone non-response follow-up

The SRC offers telephone follow up via a reminder call (also can be referred as post-field reminder calls) following the main online fieldwork period. The reminder call is designed to drive graduates to go online to complete the survey, maintaining methodological consistency and these responses will be included in aggregations published on the QILT website. During the post-field period, which extends fieldwork by approximately two weeks, the online survey remains open for participating institutions.

The SRC can provide a quote for telephone reminders on request. We are only able to accommodate definite bookings, as there are specific sample preparation and scripting processes that start prior to online fieldwork to enable the survey for telephone interviewing. Due to the set-up required, if telephone reminders are booked and then cancelled there will be a cancellation fee to cover these costs.

5. Fieldwork monitoring

5.1. Liaison

Throughout the GOS, the SRC will aim for a transparent and collaborative process. Communications will be delivered on a one-on-one basis, weekly institutional fieldwork updates and via the QILT newsletter and webinar series, depending upon individual needs.

5.2. Real-time reporting

The SRC offers participating institutions real-time status reporting for the GOS via the QILT Reporting Module (<https://portal.srcentre.com.au/>). Once fieldwork commences, institutions can monitor the progress of data collection, and readily engage in a discussion with the SRC regarding targeted non-response follow up activities, as appropriate.

The standard reporting link for the online survey features:

- A summary of progress, in table format, by key variables – for the GOS, this includes study area, gender, faculty, campus, undergraduate / postgraduate and domestic / international status.
- The capacity to download a csv file of survey progress for each graduate and analyse by domestic / international, gender, course code, Field of Education, study area, faculty, course level and campus, providing the flexibility to create tables or charts in Excel.
- The capacity to monitor completion status (completes, partial completes, disqualified). This allows for contact lists based on current survey outcome (e.g., to only include non-completers in an engagement communication).

To ensure the security of the QILT Reporting Module, the SRC administers individual user accounts, rather than centralised institution accounts. Remember to use your Participation and Additional Services Form to nominate users who at your institution requires access to the Reporting Module. If you require any assistance accessing the Reporting Module or need this form sent to you again, please contact the SRC at qilt@srcentre.com.au.

The number of licenses available to each institution are limited so please consider who does require access. Users that work across two institutions can access this application for both institutions.

6. Deliverables

The following deliverables will be provided to institutions at the end of data processing for the 2027 GOS collection year. Please note, data processing for the GOS is undertaken once per collection year, following completion of the May collection.

6.1. Benchmarking data file

6.1.1 Universities Australia

These are time series national data files are distributed to institutions according to the data sharing agreement between universities that has been coordinated by Universities Australia (UA). These files contain respondent level data from all universities that signed up to the data sharing agreement. **The files do not contain data from NUHEIs and universities that are not UA members and therefore will not sum to the data published in the GOS National Report. The files also do not include institution specific fee-for-service items.** Only 'members' of Universities Australia receive a copy of the UA data file.

To receive benchmarking data files, an institutional representative is required to apply for the file by completing the data access form and submit it to the Department. The SRC is only authorised to release these files to approved users as advised by the Department. If you are unsure who at your institution is currently approved to receive the files or would like to update the list of approved users, please get in contact with the Department directly at gilt@education.gov.au.

Data releases are compliant with the privacy requirements of the Higher Education Support Act 2003 (HESA). Release date of the UA data files, and the UA Tableau packaged workbooks described below is set at the discretion of the Department.

6.1.2 Independent Higher Education Australia

Members of Independent Higher Education Australia (IHEA) data sharing agreement receive a Tableau file containing their own data and de-identified data of all other IHEA member institutions that signed up to the agreement. The Tableau packaged workbooks contain data from 2016 onwards.

Like the UA files, the release date of the IHEA Tableau packaged workbooks is set at the discretion of the Department. The SRC is only authorised to release these files to approved users as advised by the Department. If you are unsure who at your institution is currently approved to receive the files or would like to update the list of approved users, please get in contact with the Department directly at gilt@education.gov.au.

6.2. Institutional data file

Once the survey data from the 2027 GOS collection year are processed, a time series file is made available to each institution. This file contains records and data items specific to the institution, which includes fully completed surveys, partially completed surveys and the fee-for-service items where applicable, namely:

- Additional items surveyed at the request of the institution, and
- Additional populations surveyed at the request of the institution.

All institutions that participated in the survey will receive an institutional data file unless there were no responses.

6.3. Tableau packaged workbooks

The SRC also provides Tableau packaged workbooks to enable institutions to interrogate the data more easily. The Tableau packaged workbook incorporates the report and underlying data in one package and allows institutions to easily 'copy' and 'export' charts and tables for local reporting. Institutions need a copy of the Tableau Reader to view the packaged workbook. The Tableau Reader can be downloaded free of charge from the Tableau website (<https://tableau.com/products/reader>).

The Tableau packaged workbooks containing institutional data are released at the same time as the institution specific data files; the Tableau packaged workbooks containing UA data are released at the same time as the UA data files. Additional population survey data can be viewed from the Tableau packaged workbooks by selecting the appropriate filters. Institution specific non-GOQ data items are not included in Tableau packaged workbooks.

6.4. Verbatim responses

Verbatim responses for the GOS are provided as a separate file in csv and SPSS formats. These files do not contain time series data but contain the key survey and demographic data for the files to be used stand-alone without the need to link back to the data file.

The standalone file contains the GOSID to link cases between the data and verbatim files and facilitates easier use of the GOQuery text analyser tools. The text analysers thematically group the institutions' 'Best aspects', 'Needs improvement', 'Best aspects of preparedness for employment' and 'Needs improvement for preparation for employment' open-ended items and is available on the QILT Provider Portal (www.qilt.edu.au/provider-portal/).

The verbatim file also contains all other verbatim responses collected in the GOS survey for that year. All institutions participated in the survey receive a verbatim file unless there was no respondent.

6.5. Student Contact file (Alumni)

The Student Contact file contains the email and postal addresses of graduates who gave consent in the GOS for the information to be passed on to their institution's Alumni services.

Appendix A Variables requiring institution attention in the sample return

This section contains a brief description of the data required in both TCSI templates and full population templates for each graduate.

If your institution is submitting a TCSI template, variables in Sections A1 and A2 are relevant.

If your institution is submitting a full population template, variables in Sections A1, A2 and A3 are all relevant. The data format and specific codes available for each variable can be found in the Data Map provided with your corresponding template.

Links to the TCSI data elements website (TCSI Data Elements) have been provided for variables that are identical to the data elements required for TCSI reporting.

A1. Scoping Variables

E592, E599, E358 and GRADUATESTATUS will be used to determine the eligibility of students to be surveyed as part of this GOS collection round. Refer to Section 2.1 for more details.

E592 Course outcome date

E592 is one of the TCSI variables used for event-based reporting. E592 replaced COMPLETIONDATE (Course Completion Dates) used previously in GOS under HEIMS.

The course completion date is the date that the Provider determines the student has fully met the academic requirements of the course and is eligible to be issued with the qualification. It is not the date that the student graduates.

E592 is a date variable and can only include numbers for year, month and day values with a hyphen between each, i.e. in the format “YYYY-MM-DD”.

See [Course outcome date | TCSI Support](#).

E599 Course outcome code

E599 is another TCSI variable used for event-based reporting, to be used in conjunction with E592.

See [Course outcome code | TCSI Support](#).

Records with E599 = 1 (Completed) or E599 = 5 (Completed but completing a related course) will be in scope for the GOS collection.

E358 Citizen resident code

A code indicating a student's citizenship and residence status.

See [Citizen resident code | TCSI Support](#).

Records with E358 = 5 (student is residing outside Australia during the unit of study) will be out of scope for the GOS collection.

Graduate Status (GRADUATESTATUS)

GRADUATESTATUS allows you to flag records for exclusion from current round of GOS.

By default, this is populated with a ‘0’ – this denotes graduates who completed in the defined reference period and have no barriers to contact. Students with a value other than 0 will not be contacted or included in the survey. Note that this value is independent of the in-scope status defined in Exclusions, and records with GRADUATESTATUS = 0 may be excluded from the GOS sample frame for other reasons.

The variable GRADUATESTATUS should be coded as follows:

- 0 = Graduate
- 1 = Not a graduate
- 2 = Graduate not to be contacted (used for graduates who are deceased or are not to be contacted under any circumstances)
- 3 = Surveyed in a previous round
- 4 = Excluded from the survey for other reasons determined by the Institution

A2. Contact Details

The name and address fields listed (E402, E403, E470 and E658) are required for the GOS survey execution and reporting. The respondent's name for the email invitation and reminders are required. The address information (Suburb / Town, Postcode, State and Country) is used to determine time zone and location for survey execution and for response maximisation initiatives by the SRC.

E403 – Student given name first

The first given name of the student. See [Student given name first | TCSI Support](#).

E402 – Student family name

The family name of the student. See [Student family name | TCSI Support](#).

E470 – Residential address state

The Australian state or territory of the student's residence. See [Residential address state | TCSI Support](#).

E658 – Residential address country code

The country code of the student's residence.

Note: Overseas students would have an overseas country as their residential address country. E658 is used in deriving the Source Country for international graduates in the international report, making it crucial that international students have their overseas country as their residential address country. When E358 = 4 or 5, please ensure E658 does not refer to Australia.

Use code 9999 if you do not have access to this information.

See [Residential address country code | TCSI Support](#). This item is based on the ABS's Standard Australian Classification of Countries (SACC) codeframe.

Email addresses

Please provide at least one valid email address for each graduate in the file.

We cannot include your graduate in the survey if their email address is invalid because GOS is primarily an online survey. Email1 should be the email address which you feel is most likely to find the graduate and the next best options in email2 and email3, etc. Common sense suggests that the best option is the graduate's personal email address (Hotmail, Gmail, etc.). Other options may include the email address issued by the institution while they were enrolled, or an alumni email address issued after graduation.

If including institution email addresses, we ask that you only include emails that will be active at the time of fieldwork. Including institution email addresses that have been closed or deactivated following course completion can negatively impact delivery of emails for the entire collection.

Phone numbers

Phone numbers are used for in-field reminder calls, SMS reminders or fee-for-service post-field telephone follow ups. Mobile numbers are preferred over landlines (where available) as they can be used for SMS reminders as well as telephone contacts.

Providing a main number and alternate number increases our chances of getting through to the graduate and achieving a completed interview. The graduate telephone numbers are also used when seeking to contact the graduate as part of bridging to the ESS.

A3. Other Variables

These variables will be used in reporting. Note that if you are submitting a TCSI template, these variables will be provided to the SRC by the department in the TCSI extract.

E306 Provider code

Higher Education Provider code as issued by the department or by the SRC for the purpose of QILT. See [Provider code | TCSI Support](#).

E306C Higher Education Provider name

Higher Education Provider name for the purpose of QILT reporting, derived from [TCSI Appendix A](#).

E313 Student identification code

A code which uniquely identifies the student within the higher education provider and remains constant from year to year. See [Student identification code | TCSI Support](#).

E584 Unique Student Identifier (USI)

A code assigned by the Department which uniquely identifies an individual.

See [Unique Student Identifier | TCSI Support](#)

If the student does not have a USI or it is unknown, please leave this field blank.

E314 Date of birth

The day, month and year of birth of the person.

E314 is a date variable and can only include numbers for year, month and day values with a hyphen between each and should be entered in the format: "YYYY-MM-DD".

Where date of birth cannot be provided, report '1901-01-01'. See [Date of birth | TCSI Support](#).

E307 Course code

A code which uniquely identifies each course within a provider. See [Course code | TCSI Support](#).

The course code format should follow TCSI submission format.

E315 Gender code

A code which identifies the sex of a person. See [Gender code | TCSI Support](#).

E316 Aboriginal and Torres Strait Islander code

A code which identifies whether or not the student/applicant identifies herself or himself as being of Aboriginal and/or Torres Strait Islander descent.

See [Aboriginal and Torres Strait Islander code | TCSI Support](#).

E534 Course of study commencement date

The date on which the student commenced the current course of study.

E534 has replaced E328, which used to be in the HEIMS Course Completion file and has been retired with the rollout of TCSI.

E534 is a date variable and can only include numbers for year, month and day values with a hyphen between each and should be reported in the format: “YYYY-MM-DD”.

See [Course of study commencement date | TCSI Support](#).

[E329 Mode of attendance code](#)

A code which identifies the mode of attendance by which the student undertakes a unit of study. See [Mode of attendance code | TCSI Support](#).

[E330 Type of attendance code](#)

A code which identifies whether a student is classified as full-time or part-time.

See [Type of attendance code | TCSI Support](#).

[E463 Specialisation code](#)

A code identifying the field of education in which the students specialised for this course. This field should be coded using the ABS’ [Australian Standard Classification of Education \(ASCED\)](#).

[E346 Country of birth code](#)

A code indicating use of a language other than English at the student's permanent home residence. This field should be coded using the ABS’ [Standard Australian Classification of Countries \(SACC\)](#), with three exceptions:

1101 = Student was born in Australia

9998 = No information on country for student who was born outside Australia

9999 = No information on whether born in Australia or not

Use code 9999 if you do not have access to this information.

See [Country of birth code | TCSI Support](#).

[E347 Year of arrival in Australia](#)

The year in which a student, not born in Australia, first arrived in Australia. This data element is only applicable to students not born in Australia and should be in the format YYYY. Other valid codes are:

9998 = No information on year of arrival

9999 = No information on whether student/applicant was born in Australia or not

Use code 9999 for students coded 9999 at E346. See [Year of arrival in Australia | TCSI Support](#).

[E348 Language spoken at home code](#)

A code indicating use of a language other than English at the student's permanent home residence. This field should be coded using the ABS’s [Australian Standard Classification of Languages \(ASCL\), 2016](#) with three exceptions:

0001 = Student speaks only English at permanent home residence

9999 = No information on whether or not a non-English language is spoken at permanent home residence by a student/applicant

Use code 9999 if you do not have access to this information.

See [Language spoken at home code | TCSI Support](#).



E615 Disability code

E615 is a new variable under TCSI and replaces the HEIMS Disability code E386.

E615 is a two-digit string variable that identifies the type(s) of disability, impairment, or long-term condition that a student indicates. See [Disability code | TCSI Support](#).

If a student has multiple disabilities, please specify all relevant codes separated by a semicolon (i.e., "11;12" would signify having both a hearing and physical disability).

If a student has no disability, E615 should be left blank.

E488 Commonwealth Higher Education Student Support Number (CHESSN)

A code, allocated by the Department, which uniquely identifies the student and remains constant from year to year.

See [Commonwealth Higher Education Student Support Number \(CHESSN\) | TCSI Support](#).

If the student does not have a CHESSN or it is unknown, populate file with 'ZZZZZZZZ'.

E415 Reporting year

The reporting year to which the individual data record relates in YYYY format – this should be 2027 for all students (denoting that it is for the 2027 GOS). See [Reporting Year | TCSI Support](#)

E308 Course name

This is the full name of the course and should not include any abbreviation. See [Course name | TCSI Support](#).

E310 Course of study type

This variable indicates the type of higher education course. See [Course of study type | TCSI Support](#).

E455 Combined course of study indicator

A code which indicates if a course of study is a combined course of study (i.e. a double degree).

Valid values are TRUE and FALSE. See [Combined course of study indicator | TCSI Support](#).

E461 Field of education code

A code identifying the field of education to which this course is classified. This field should be coded using the ABS' [Australian Standard Classification of Education \(ASCED\)](#).

See [Field of education code | TCSI Support](#).

E462 Field of education supplementary code

A code identifying the supplementary field of education to which a combined course is classified. This field should be coded using the ABS' [Australian Standard Classification of Education \(ASCED\)](#).

See [Field of education supplementary code | TCSI Support](#).

Note that this field should only be populated for records with E455 = TRUE (i.e. a combined course).

E573 Highest educational attainment of parent 1

A code which provides information about the highest educational attainment of the first parent or guardian as identified by the student. See [Highest educational attainment parent 1 | TCSI Support](#).

E574 Highest educational attainment of parent 2

A code which provides information about the highest educational attainment of the second parent or guardian as identified by the student. See [Highest educational attainment parent 2 | TCSI Support](#).

Faculty and Campus

These fields are **optional**; however, they are potentially useful if an institute would like in-field and post-field reporting at these levels.

If your institution would like the SRC to target potential respondents by Faculty or Campus, these variables must be included in the sample file. If they are to be included, both Faculty and Campus must be provided in the sample file as a text value.

Please note that there will be a cost involved if an institution does not provide Faculty and Campus information during sample preparation but would like to the SRC to append this information to the output files (or to historical data files) after the survey data have been processed.

Appendix B Surveying on Majors

Appendix B is relevant where an institution is using course majors for survey reporting.

Course majors are not part of an official TCSI upload, in fact, no course majors data exists in TCSI.

Nevertheless, some institutions prefer their GOS data reported against majors because the names of their courses are very generic (e.g. Bachelor of Arts, Bachelor of Science, Doctor of Philosophy, etc.) and greater specificity allows them more meaningful data analysis and reporting.

An overview of the process with using majors

If an institution opts in to use majors, the SRC would ask them to provide information about each graduate's major(s) in their submitted sample template. This information is piped into the screening and confirmation section (Module A) of the survey. If an institution wants to use majors, they must opt in prior to the first collection round in which they participate, within the yearly cycle. For most institutions, this would be the November round.

Graduates can edit or delete the majors presented to them in the survey. At the end of field work, the SRC will produce a "majors coding checks" file containing all records where the student has edited or deleted the majors presented to them. This file is sent to institutions to review and confirm whether the graduates' changes were correct. This file is then returned to the SRC for data processing.

Who should use majors?

The use of majors is best suited to institutions that

- have broad / generic qualification names and must use majors to allow more specificity in reporting AND
- can accurately assign majors to their graduates using information from their local administrative systems to minimise the likelihood of their graduates editing or deleting the majors presented to them in the survey.

Institutions should note that there are potential drawbacks with using majors for reporting:

- Where the quality of the information on majors is poor or incomplete in the institution's local system, the sub-quality information being piped into the survey will result in a higher likelihood of the graduates editing or deleting the majors presented to them in the survey. This, in turn, will lead to more coding checks for the institution and / or poor-quality data for reporting.
- The graduates' response to Module A when confirming their majors and the institutions' subsequent actions in the majors coding checks can directly affect the institutions' own data as well as national reporting.
- If the course FOE (which SES reporting is based on) and the majors (which GOS reporting is based on) end up in different study areas, the quality of the institution's data in ComparED will be compromised.

In many instances, it is better to survey at the qualification / course level to ensure data quality and consistency.

To ensure data quality for majors

1. Institutions that opt in to use majors will receive their TCSI or full population data template with additional relevant fields for providing information on majors at the student level as described above. Institutions not using majors will receive a standard template without these fields.

- Four additional fields — **MAJ1TEXT**, **MAJ2TEXT**, **MAJ3TEXT** and **MAJ4TEXT** are included in the sample templates for institutions to provide their institution-specific names for the majors in addition to providing the SRC with the ASCED codes in MAJ1 to MAJ4. Our experience has shown that graduates are less likely to edit or delete the majors presented to them in the survey if they see names that they are familiar with.
- E308A_MAJFLAG** and **E308B_MAJFLAG** have been included in the sample population file templates for institutions to indicate whether the graduate is to be surveyed on majors or surveyed on course. For double degrees, both course components should be flagged and it is important that the correct option is flagged separately in E308A_MAJFLAG and E308B_MAJFLAG. For example, if one of the components of the double degree has no majors, this component needs to be flagged as 'Course'.
- Institutions using majors will receive an additional majors template where they can list all permissible majors for each course at their institution for survey execution.
- While **E308B_MAJFLAG** is essential for combined courses only, it is also important to populate E308B_MAJFLAG details where majors are used for records where second award treated as a combined degree, with EXCLUSIONS = 5.

The major fields in the sample population file template need to be populated differently for single and double degrees as shown below.

For single degrees:

MAJ1 and MAJ1TEXT should reflect the FOE undertaken as part of this course as shown below:

Course name A (Derived)	Field of education code for Course A	Survey Course A on course or major	Course A Major 1 ASCED code	Course A Major 1 description	Course A Major 2 ASCED code (if two majors for course A)	Course A Major 2 description (if two majors for course A)	Course name B (if combined degree) (Derived)	Field of education code for Course B	Survey Course B on course or major	Course B Major 1 ASCED code	Course B Major 1 description	Course B Major 2 ASCED code (if two majors for course B)	Course B Major 2 description (if two majors for course B)
E308A	E461	E308A_MAJFLAG	MAJ1	MAJ1TEXT	MAJ2	MAJ2TEXT	E308B	E462	E308B_MAJFLAG	MAJ3	MAJ3TEXT	MAJ4	MAJ4TEXT
Course A		Major	123456	Major description			Course B		Major	654321	Major description		

MAJ2 and MAJ2TEXT can be used as well if there are two majors undertaken as part of this course as shown below:

Course name A (Derived)	Field of education code for Course A	Survey Course A on course or major	Course A Major 1 ASCED code	Course A Major 1 description	Course A Major 2 ASCED code (if two majors for course A)	Course A Major 2 description (if two majors for course A)	Course name B (if combined degree) (Derived)	Field of education code for Course B	Survey Course B on course or major	Course B Major 1 ASCED code	Course B Major 1 description	Course B Major 2 ASCED code (if two majors for course B)	Course B Major 2 description (if two majors for course B)
E308A	E461	E308A_MAJFLAG	MAJ1	MAJ1TEXT	MAJ2	MAJ2TEXT	E308B	E462	E308B_MAJFLAG	MAJ3	MAJ3TEXT	MAJ4	MAJ4TEXT
Course A		Major	123456	Major description	123457	Major description	Course B		Major	654321	Major description		

Please note that if both MAJ1 and MAJ2 are used, the graduate will be surveyed two sets of CEQs.

For double degrees:

MAJ1 and MAJ1TEXT are to be used the first component of the course and MAJ3 and MAJ3TEXT are to be used for the second component of the course.

MAJ2 and MAJ2TEXT and MAJ4 and MAJ4TEXT should only be used if there is a second major in either or both components of the course.

If there is no second major in either component of the course, they should be left blank, as shown below:

Course name A (Derived)	Field of education code for Course A	Survey Course A on course or major	Course A Major 1 ASCED code	Course A Major 1 description	Course A Major 2 ASCED code (if two majors for course A)	Course A Major 2 description (if two majors for course A)	Course name B (if combined degree) (Derived)	Field of education code for Course B	Survey Course B on course or major	Course B Major 1 ASCED code	Course B Major 1 description	Course B Major 2 ASCED code (if two majors for course B)	Course B Major 2 description (if two majors for course B)
E308A	E461	E308A_MAJFLAG	MAJ1	MAJ1TEXT	MAJ2	MAJ2TEXT	E308B	E462	E308B_MAJFLAG	MAJ3	MAJ3TEXT	MAJ4	MAJ4TEXT
Course A		Major	123456	Major description			Course B		Major	654321	Major description		

Please note that if MAJ1, MAJ2, MAJ3 and MAJ4 are all used, the graduate will still be surveyed two sets of CEQs. The survey will randomly select one major between MAJ1 and MAJ2 and randomly select another major from MAJ3 and MAJ4.

Here is an example:

- A graduate completed a double degree Bachelor of Law / Bachelor of Arts, with a single major in the Law component of the degree and a double major in the Arts component.
- The major for the Law component would be entered in MAJ1 and MAJ1TEXT and the two majors for the Arts component would be entered in MAJ3 and MAJ3TEXT, MAJ4 and MAJ4TEXT.
- MAJ2 and MAJ2TEXT should be blank.
- In this instance, the first set of CEQ will be asked of MAJ1 and the second set of CEQ will be a random selection between MAJ3 and MAJ4.

Course name A (Derived)	Field of education code for Course A	Survey Course A on course or major	Course A Major 1 ASCED code	Course A Major 1 description	Course A Major 2 code (if two majors for course A)	Course A Major 2 description (if two majors for course A)	Course name B (Derived)	Field of education code for Course B	Survey Course B on course or major	Course B Major 1 ASCED code	Course B Major 1 description	Course B Major 2 code (if two majors for course B)	Course B Major 2 description (if two majors for course B)
E308A	E461	E308A_MAJFLAG	MAJ1	MAJ1TEXT	MAJ2	MAJ2TEXT	E308B	E462	E308B_MAJFLAG	MAJ3	MAJ3TEXT	MAJ4	MAJ4TEXT
Bachelor of Law		Major	90905	Criminal Law			Bachelor of Arts		Major	90100	Political Science	90305	History

What if my institution wants to use majors but we do not have customised names for our majors?

Step 1: Indicate using **E308A_MAJFLAG** (and **E308B_MAJFLAG** as well for combined degrees) whether the graduate is to be surveyed on majors or surveyed on course. Select 'Majors' for graduates who you wish to survey on majors.

Step 2: Populate MAJ1 – MAJ4 with the Australian Bureau of Statistics (ABS) Australian Standard Classification of Education (ASCED) codes as appropriate.

Step 3: Populate MAJ1TEXT – MAJ4TEXT with the generic description from the ABS ASCED.

We will display the generic description from ABS ASCED in the survey as you provided.

Please note that displaying the generic description from ABS ASCED may encourage graduates to wrongly delete or edit their majors and will increase the amount of majors coding checks that you will receive from the SRC for verification after fieldwork has completed. This is because the ABS ASCED descriptions tend to be quite general and different to institution specific major descriptions.

What if my institution wants to use majors but some (not all) of our courses do not have majors?

For courses that do not have majors:

Step 1: Indicate using **E308A_MAJFLAG** (and **E308B_MAJFLAG** as well for combined degrees) whether the graduate is to be surveyed on majors or surveyed on course. Select 'Course' where the courses / graduates have no majors. It is important that these two fields are filled in separately for double degrees, as it is possible for only one component of the double degree to have majors.

Step 2: Leave **MAJ1** (and MAJ3 for combined degrees) and **MAJ1TEXT** (and MAJ3TEXT for combined degrees) blank.

Step 3: Indicate in the **majors template** that the relevant courses have no majors.

For courses that have majors:

Please complete the major related fields as per the normal process described above.

The SRC will program the survey accordingly to ensure that graduates are only asked about their majors where it is applicable.

How do I complete the majors template?

The purpose of this template is for you to provide to the SRC a complete list of all permissible majors by course for your institution. This allows the SRC to pipe in an appropriate drop-down list of majors tailored to each course (or each component of a double degree) for your graduates to select from, should they feel the need to edit the majors shown to them in the survey. **If your institution is using course majors for GOS**

reporting, it is essential that you review the majors lookup template (and update as required) for each collection cycle.

The SRC pre-populate the majors lookup template using information that your institution provided to us from the previous rounds of GOS. An example of a pre-populated template is shown below.

Higher Education Provider code (HEIMS)	Higher Education Provider name (HEIMS)	Course code (PS)	Course name - full (CO)	Course Component (for combined qualification only)	Course component name (for combined qualifications only)	Major ASCED code	Major description	Display all Majors as per course code (E307) (for combined qualification only)	Flag indicating major supplied by student and confirmed by institution in coding checks
E306	E306C	E307	E308	COMPONENT	E308AB	MAJ	MAJTEXT	E307MAJ	FROM CODING CHECKS
0000	Institution X	CRS001	Bachelor of Arts			010913	Physiology		
0000	Institution X	CRS001	Bachelor of Arts			090101	Political Science and International Relations		
0000	Institution X	CRS001	Bachelor of Arts			061300	Population Health		
0000	Institution X	CRS001	Bachelor of Arts			060113	Anatomical Pathology		
0000	Institution X	CRS002	Bachelor of Law				No Major		
0000	Institution X	CRS003	Bachelor of Science			010101	Mathematics		
0000	Institution X	CRS003	Bachelor of Science			010103	Statistics		
0000	Institution X	CRS003	Bachelor of Science			010500	Chemistry		
0000	Institution X	CRS003	Bachelor of Science			010301	Physics		
0000	Institution X	CRS003	Bachelor of Science			020000	Information Technology		
0000	Institution X	CRS003	Bachelor of Science			020100	Computer Science		
Double Degrees - option 1									
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science			CRS003	
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts			CRS001	
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts			CRS001	
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseB	Bachelor of Law		No Major		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science			CRS003	
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseB	Bachelor of Law		No Major		
Double degrees - option 2									
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	010101	Mathematics		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	010103	Statistics		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	010500	Chemistry		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	010301	Physics		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	020000	Information Technology		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	020100	Computer Science		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts	010913	Physiology		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts	090101	Political Science and International Relations		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts	061300	Population Health		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts	060113	Anatomical Pathology		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts	010913	Physiology		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts	090101	Political Science and International Relations		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts	061300	Population Health		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts	060113	Anatomical Pathology		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseB	Bachelor of Law		No Major		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	010101	Mathematics		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	010103	Statistics		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	010500	Chemistry		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	010301	Physics		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	020000	Information Technology		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	020100	Computer Science		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseB	Bachelor of Law		No Major		

Action required from you:

1. Majors supplied by graduates and endorsed by institutions during the previous major checking process have been added to the pre-populated majors lookup template. You are now asked to review the majors lookup template to ensure that all relevant majors/courses for the 2027 GOS – November collection have been included.
2. **Please do not delete records from the pre-populated template unless the information was incorrect or if the majors/ courses are no longer relevant for future GOS** (i.e., there will be no more graduates coming through those courses).
3. When filling out the template, please ensure that you include all permissible majors for each course and not just the majors completed by the current cohort of graduates being surveyed.
4. For the double degrees, please ensure that you provide all permissible majors for each component of the degree. This is important because graduates will be allowed to edit the majors for each component of the course independently in the survey, and hence the SRC need to pipe in the correct drop-down selections for each component of the double degree. There are two ways you can do this in the template:

Option 1: Ensure that the majors for the single degrees are correct, then reference the majors in each component of the double degrees using the course code of the corresponding single degrees, as shown in the example below. Please ensure that you only include one course code in each row for E307MAJ.

All available majors for a given degree are required to be listed out, even for general Bachelor's degrees. The option to use an existing list of majors via E307MAJ is only available for double degrees.

Higher Education Provider code (HEIMS)	Higher Education Provider name (HEIMS)	Course code (PS)	Course name - full (CO)	Course Component (for combined qualification only)	Course component name (for combined qualifications only)	Major ASCED code	Major description	Display all Majors as per course code (E307) (for combined qualification only)	Flag indicating major supplied by student and confirmed by institution in coding checks
E306	E306C	E307	E308	COMPONENT	E308AB	MAJ	MAJTEXT	E307MAJ	FROM CODING CHECKS
0000	Institution X	CRS001	Bachelor of Arts			010913	Physiology		
0000	Institution X	CRS001	Bachelor of Arts			090101	Political Science and International Relations		
0000	Institution X	CRS001	Bachelor of Arts			061300	Population Health		
0000	Institution X	CRS001	Bachelor of Arts			060113	Anatomical Pathology		
0000	Institution X	CRS002	Bachelor of Law				No Major		
0000	Institution X	CRS003	Bachelor of Science			010101	Mathematics		
0000	Institution X	CRS003	Bachelor of Science			010103	Statistics		
0000	Institution X	CRS003	Bachelor of Science			010500	Chemistry		
0000	Institution X	CRS003	Bachelor of Science			010301	Physics		
0000	Institution X	CRS003	Bachelor of Science			020000	Information Technology		
0000	Institution X	CRS003	Bachelor of Science			020100	Computer Science		
Double Degrees - option 1									
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science			CRS003	
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts			CRS001	
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts			CRS001	
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseB	Bachelor of Law		No Major		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science			CRS003	
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseB	Bachelor of Law		No Major		

Option 2: List all permissible majors against each component of the double degrees, as shown in the example below.

Higher Education Provider code (HEIMS)	Higher Education Provider name (HEIMS)	Course code (PS)	Course name - full (CO)	Course Component (for combined qualification only)	Course component name (for combined qualifications only)	Major ASCED code	Major description	Display all Majors as per course code (E307) (for combined qualification only)	Flag indicating major supplied by student and confirmed by institution in coding checks
E306	E306C	E307	E308	COMPONENT	E308AB	MAJ	MAJTEXT	E307MAJ	FROM CODING CHECKS
0000	Institution X	CRS001	Bachelor of Arts			010913	Physiology		
0000	Institution X	CRS001	Bachelor of Arts			090101	Political Science and International Relations		
0000	Institution X	CRS001	Bachelor of Arts			061300	Population Health		
0000	Institution X	CRS001	Bachelor of Arts			060113	Anatomical Pathology		
0000	Institution X	CRS002	Bachelor of Law				No Major		
0000	Institution X	CRS003	Bachelor of Science			010101	Mathematics		
0000	Institution X	CRS003	Bachelor of Science			010103	Statistics		
0000	Institution X	CRS003	Bachelor of Science			010500	Chemistry		
0000	Institution X	CRS003	Bachelor of Science			010301	Physics		
0000	Institution X	CRS003	Bachelor of Science			020000	Information Technology		
0000	Institution X	CRS003	Bachelor of Science			020100	Computer Science		
Double degrees - option 2									
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	010101	Mathematics		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	010103	Statistics		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	010500	Chemistry		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	010301	Physics		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	020000	Information Technology		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseA	Bachelor of Science	020100	Computer Science		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts	010913	Physiology		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts	090101	Political Science and International Relations		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts	061300	Population Health		
0000	Institution X	CRS004	Bachelor of Science/Bachelor of Arts	CourseB	Bachelor of Arts	060113	Anatomical Pathology		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts	010913	Physiology		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts	090101	Political Science and International Relations		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts	061300	Population Health		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseA	Bachelor of Arts	060113	Anatomical Pathology		
0000	Institution X	CRS005	Bachelor of Arts/Bachelor of Law	CourseB	Bachelor of Law		No Major		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	010101	Mathematics		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	010103	Statistics		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	010500	Chemistry		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	010301	Physics		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	020000	Information Technology		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseA	Bachelor of Science	020100	Computer Science		
0000	Institution X	CRS006	Bachelor of Science/Bachelor of Law	CourseB	Bachelor of Law		No Major		

Option 1 should be used to ensure full alignment in the permissible majors between the single degrees and their counterpart when the qualification is one of the components of a double degree, where this is appropriate.

Option 2 should be used if there is a need to deviate from the list of majors to be displayed for a single degree, for example, if there are majors which are not applicable when qualification is studied as a component of a double degree OR if there are majors which are only applicable when it is studied as a component of a double degree.

Institutions can use a combination of Options 1 and 2 to complete the template, as required by each course.

If a course has no major, it is important that you mark **No Major** in the template, as shown in the above example for Bachelor of Law. This will ensure that we do not allow graduates to insert majors inappropriately when completing the survey.

Similar to the MAJTEXT fields, when completing this template, please ensure:

- that the names are proper cased text, AND
- do not include words such as 'Major', 'Major in', 'Faculty', 'School of', 'Bachelor of', 'Master of', 'n.e.c.', 'n.f.d.', 'not elsewhere classified' in the major description.

Please also ensure that the course codes and course names match with what your institution has loaded into TCSI.

How do I complete the majors template if my institution has no customised names for our majors?

Please fill in the template as above but leave the 'Majors description' column(s) blank. We will pipe in the generic ABS ASCED descriptions.

If a course has no major, please mark **No Major** in the majors template. This will ensure that we do not allow graduates to insert majors inappropriately when completing the survey.

What happens if I do not complete or return the majors template to the SRC?

If you do not return the majors template, the SRC has no choice but to display every generic ABS ASCED descriptions in the drop-down list because we do not know which majors are applicable to which course. The list will therefore be extremely long because it is not tailored to the course (there are 345 ASCED codes at the 6-digit level). This will significantly increase the likelihood of your graduates selecting wrong majors, thereby compromising the quality of the data.

Appendix C Exclusions from the GOS

EXCLUSIONS

Graduates are in-scope for the 2027 GOS – November collection if they completed their studies at an onshore campus of an Australian higher education provider between **1 March 2026 to 31 July 2026 (inclusive)**. Both domestic and international students are in-scope.

Several groups of records are excluded from the sample frame for scoping and duplication:

- Graduate's course code is not found in the TCSI master course list (EXCLUSIONS = 1).
- Non-primary records for graduates with multiple specialisations in the PS file (EXCLUSIONS = 2, 3).
- Non-primary course for students graduating from multiple courses in the current collection round (EXCLUSIONS = 4, 5, 6, 7).
- Offshore international graduates as defined by E358 = 5 (EXCLUSIONS = 8). These are out of scope for the GOS collection and thus consider excluded. Fully duplicated records across the key variables E306, E313, E307 and E463 (EXCLUSIONS = 9).
- Graduates who have appeared in any previous collection of GOS with the same course code, matched on E306, E313 and E307 (EXCLUSIONS = 10); or that have previously appeared in the current GOS reporting year, matched on E306 and E313 (EXCLUSIONS = 11).
- Graduates who are completing a non-award, cross-institutional or Open Universities Australia course (based on E310) are not eligible for the GOS (EXCLUSIONS = 12).
- Graduates with an E592 outside of the reference period (EXCLUSIONS = 13).

Please note the variable **EXCLUSIONS is for information only and should not be updated**.

The variable EXCLUSIONS is coded as follows:

- 0 = Unique record, foundation for the GOS
- 1 = Course code not in Course File
- 2 = Second specialisation (appears as E463B)
- 3 = Third specialisation (appears as E463C)
- 4 = Second award excluded from survey
- 5 = Second award treated as a combined degree
- 6 = Multiple awards both of which are combined degrees
- 7 = Multiple awards but first record is a combined degree
- 8 = Offshore international graduate
- 9 = Duplicate record on E306, E313, E307 and E463
- 10 = Graduate appeared previously in the GOS in the same course (E306, E307 and E313)
- 11 = Graduate appeared previously in the current GOS reporting year (E306 and E313)
- 12 = Graduate course is not in scope for GOS (Based on E310)
- 13 = Graduate E592 (Course outcome date) outside of the reference period

Appendix D Study area concordance

Study area 21		Study area 45		Study area 73		ASCED narrow field codes	ASCED detailed field codes
0	Non-award	0	Non-award	0	Non-award	000	000000
1	Science & mathematics	1	Natural & Physical Sciences	2	Physics & astronomy	103	010300, 010301, 010303
				3	Chemical sciences	105	010500, 010501, 010503, 010599
				4	Earth sciences	107	010700, 010701, 010703, 010705, 010707, 010709, 010711, 010713, 010799
				7	General science & mathematics	100, 199 part	010000, 019900, 019999
		2	Mathematics	1	Mathematical sciences	101	010100, 010101, 010103, 010199
		3	Biological Sciences	5	Biological Sciences	109	010900, 010901, 010903, 010905, 010907, 010909, 010911, 010913, 010915, 010999
		4	Medical Science & Technology	6	Medical Science & Technology	199 part	019901, 019903, 019905, 019907, 019909
2	Computing & Information Systems	5	Computing & Information Systems	8	Computer science	201	020100, 020101, 020103, 020105, 020107, 020109, 020111, 020113, 020115, 020117, 020119, 020199
				9	Information systems	203	020300, 020301, 020303, 020305, 020307, 020399
				10	General computing & information systems	200, 299	020000, 029900, 029901, 029999
3	Engineering	6	Engineering - Other	11	Manufacturing engineering & technology	301	030100, 030101, 030103, 030105, 030107, 030109, 030111, 030113, 030115, 030117, 030199
				13	Automotive engineering & technology	305	030500, 030501, 030503, 030505, 030507, 030509, 030511, 030513, 030515, 030599
				16	Geomatic engineering	311	031100, 031101, 031103, 031199,

				19	Maritime engineering & technology	317	031700, 031701, 031703, 031705, 031799
				20	General engineering	300, 399	030000, 039900, 039901, 039903, 039905, 039907, 039909, 039999
		7	Engineering - Process & Resources	12	Process & resources engineering	303	030300, 030301, 030303, 030305, 030307, 030399
		8	Engineering - Mechanical	14	Mechanical & industrial engineering	307	030700, 030701, 030703, 030705, 030707, 030709, 030711, 030713, 030715, 030717, 030799
		9	Engineering - Civil	15	Civil engineering	309	030900, 030901, 030903, 030905, 030907, 030909, 030911, 030913, 030999
		10	Engineering - Electrical & Electronic	17	Electrical & electronic engineering	313	031300, 031301, 031303, 031305, 031307, 031309, 031311, 031313, 031315, 031317, 031399
		11	Engineering - Aerospace	18	Aerospace engineering & technology	315	031500, 031501, 031503, 031505, 031507, 031599
4	Architecture & built environment	12	Architecture & Urban Environments	21	Architecture & urban environment	401	040100, 040101, 040103, 040105, 040107, 040199
				23	General architecture & built environment	400	040000
		13	Building & Construction	22	Building	403	040300, 040301, 040303, 040305, 040307, 040309, 040311, 040313, 040315, 040317, 040319, 040321, 040323, 040325, 040327, 040329, 040399
5	Agriculture & environmental studies	14	Agriculture & Forestry	24	Agriculture	501	050100, 050101, 050103, 050105, 050199
				25	Horticulture & viticulture	503	050300, 050301, 050303
				26	Forestry studies	505	050500, 050501
				27	Fisheries studies	507	050700, 050701, 050799
				29	General agriculture, environmental studies	500, 599	050000, 059900, 059901, 059999
		15	Environmental Studies	28	Environmental Studies		050900, 050901, 050999
6	Health services & support	16	Health Services & Support	30	Optical science	609	060900, 060901, 060903, 060999
				32	Radiography	615	061500, 061501

				33	Complementary therapies	619	061900, 061901, 061903, 061905, 061999
				34	General health services & support	600, 617 part, 699	060000, 061700, 061705, 061707, 061709, 061711, 061713, 061799, 069900, 069901, 069903, 069905, 069907, 069999
		17	Public Health	31	Public health	613	061300, 061301, 061303, 061305, 061307, 061309, 061311, 061399
7	Medicine	18	Medicine	35	Medicine	601	060100, 060101, 060103, 060105, 060107, 060109, 060111, 060113, 060115, 060117, 060119, 060199
8	Nursing	19	Nursing	36	Nursing	603	060300, 060301, 060303, 060305, 060307, 060309, 060311, 060313, 060315, 060399
9	Pharmacy	20	Pharmacy	37	Pharmacy	605	060500, 060501
10	Dentistry	21	Dentistry	38	Dentistry	607	060700, 060701, 060703, 060705, 060799
11	Veterinary science	22	Veterinary science	39	Veterinary science	611	061100, 061101, 061103, 061199
12	Rehabilitation	23	Physiotherapy	40	Physiotherapy	617 part	061701
		24	Occupational therapy	41	Occupational therapy	617 part	061703
13	Teacher education	25	Teacher Education - Other	44	Curriculum & education studies	703	070300, 070301, 070303
				45	General teacher education	700, 701 part, 799	070000, 070100, 070107, 070109, 070111, 070113, 070115, 070117, 070199, 079900, 079999
		26	Teacher Education - Early Childhood	42	Teacher Education - Early Childhood	701 part	070101
		27	Teacher Education - Primary & secondary	43	Teacher Education - Primary & Secondary	701 part	070103, 070105
14	Business & management	28	Accounting	46	Accounting	801	080100, 080101
		29	Business management	47	Business & management	803	080300, 080301, 080303, 080305, 080307, 080309, 080311, 080313, 080315, 080317, 080319, 080321, 080323, 080399
							080500, 080501, 080503, 080505, 080507, 080509, 080599
		30	Sales & marketing	48	Sales & marketing	805	080900, 080901, 080903, 080905, 080999
		31	Management & commerce - Other	49	Office studies	809	080000, 089900, 089901, 089903, 089999
				51	General business & management	800, 899	081100, 081101, 081103, 081105, 081199
32	Banking & finance	50	Banking, finance & related fields	811			

		40	Economics	52	Economics & Econometrics	919	091900, 091901, 091903
		33	Political Science	53	Political science & policy studies	901	090100, 090101, 090103
15	Humanities, culture & social sciences	34	Humanities inc history & geography	54	Studies in human society	903	090300, 090301, 090303, 090305, 090307, 090309, 090311, 090313, 090399
				55	Librarianship, information management & curatorial studies	913	091300, 091301, 091303
				57	Philosophy & religious studies	917	091700, 091701, 091703
				58	General humanities, culture & social sciences	900, 999	090000, 099900, 099901, 099903, 099905, 099999
		35	Language & literature	56	Language & literature	915	091500, 091501, 091503, 091505, 091507, 091509, 091511, 091513, 091515, 091517, 091519, 091521, 091523, 091599
16	Social work	36	Social work	59	Social work	905	090500, 090501, 090503, 090505, 090507, 090509, 090511, 090513, 090515, 090599
17	Psychology	37	Psychology	60	Psychology	907	090700, 090701, 090799
18	Law & paralegal studies	38	Law	61	Law	909	090900, 090901, 090903, 090905, 090907, 090909, 090911, 090913, 090999
		39	Justice studies & policing	62	Justice & law enforcement	911	091100, 091101, 091103, 091105, 091199
19	Creative arts	42	Art & design	64	Visual arts & crafts	1003	100300, 100301, 100303, 100305, 100307, 100309, 100399
				65	Graphic & design studies	1005	100500, 100501, 100503, 100505, 100599
				66	General creative arts	1000, 1099	100000, 109900, 109999
		43	Music & performing arts	63	Performing arts	1001	100100, 100101, 100103, 100105, 100199
20	Communications	44	Communication, media & journalism	67	Communications & media studies	1007	100700, 100701, 100703, 100705, 100707, 100799
21	Tourism, hospitality, personal services, sport & recreation	41	Sport & recreation	69	Sport & recreation	921	092100, 092101, 092103, 092199
		45	Tourism, hospitality & personal services	68	Tourism	807	080700, 080701
				70	Food & hospitality	1101	110100, 110101, 110103, 110105, 110107, 110109, 110111, 110199

				71	Personal services	1103	110300, 110301, 110303, 110399
				72	General hospitality & personal services	1100	110000
				73	Mixed field programmes	1200, 1201, 1202, 1205, 1299	120000, 120100, 120101, 120103, 120105, 120199, 120300, 120301, 120303, 120305, 120399, 120500, 120501, 120503, 120505, 120599, 129900, 129999



Level 5, 350 Queen Street
Melbourne VIC 3000

PO Box 13328
Law Courts VIC 8010

Phone (61 3) 9114 1003

qilt@srcentre.com.au
www.qilt.edu.au